



CRITERION	GOVERNANCE, LEADERSHIP AND MANAGEMENT
Question No.	6.5.1
Enclosed Documents	IQAC initiatives (after post accreditation) <ul style="list-style-type: none">• Program Assessment Committee (PAC)• Quality Controller at the Department Level• Steering Committee and and External AAA Audits


Principal

Suggestions / Request from PAC and Action taken by IQAC

Sl.No.	PAC Observations – Suggestions - Request	Action taken
1	Requested an orientation session on designing robust question papers using Revised Bloom’s Taxonomy (RBT).	<ul style="list-style-type: none"> 7-9-2023, A Day FDP on setting question paper in line with Blooms Taxonomy was organized in association with English Department 15-3-2024, FDP on Question Paper Design Using AI Tools Aligned with Revised Bloom’s Taxonomy (RBT) was conducted by IQAC

Supporting Document:

- 7-9-2023, A Day FDP on setting question paper in line with Blooms Taxonomy was organized in association with English Department

Objective and Outcomes : The objective of the program was to equip faculty with the skills to design question papers aligned with **Bloom’s Taxonomy**, promoting higher-order thinking skills. The expected outcome was improved assessment quality and the ability to create **structured evaluations** that accurately measure student learning across various cognitive levels.



Department of English conducting the session

- 15-3-2024, FDP on Question Paper Design Using AI Tools Aligned with Revised Bloom's Taxonomy (RBT) was conducted by IQAC

Objective and Outcomes: The FDP aimed to enhance faculty skills in designing question papers with AI tools aligned to Revised Bloom's Taxonomy (RBT). Participants learned to create more effective assessments, leading to improved alignment with cognitive learning objectives and elevated evaluation quality.

Screenshot of Question paper generated using AI tool

Sl.No.	PAC Observations – Suggestions - Request	Action taken
2	Requested for workshop on CO-PO attainment workshop to help new faculty understand the alignment process and to enhance existing faculty's understanding of CO-PO integration	<ul style="list-style-type: none"> 3-6-2023 and 4-6-2023, organized 2 days workshop on Outcome Based Education in association with CHRIST (Deemed to be university) 18-7-2024, Conclusion session on CO-PO attainment was organized

Supporting Document:

- 3-6-2023 and 4-6-2023, organized 2 days workshop on Outcome Based Education in association with CHRIST (Deemed to be university)
- 18-7-2024, Conclusion session on CO-PO attainment was organized

Objective and Outcomes: T

- he workshop familiarizes the concept of outcome-based education, analyse the outcome-based approach for the quality assessment, curriculum improvement and focuses on evaluation of the program and its entailed learning.
- The program also aimed to provide hands-on experience in framing and developing PEO in line with vision, mission of the institutions and also guide them to map curriculum delivery, academic flexibility and CO-PO attainment of the program.



Professors from CHRIST (Deemed to be University) conducting the workshop



**SOUNDARYA
INSTITUTE OF
MANAGEMENT &
SCIENCE**



IQAC INITIATIVE

WORKSHOP ON OUTCOME BASED EDUCATION

RESOURCE PERSONS

DR. JEEVANANDA S
ASSOCIATE DEAN, SCHOOL OF BUSINESS AND MANAGEMENT,
CHRIST (DEEMED TO BE UNIVERSITY), BENGALURU

PROF. KRISHNA MC
HOD, SCHOOL OF BUSINESS AND MANAGEMENT,
CHRIST (DEEMED TO BE UNIVERSITY), BENGALURU

DR. RAVINDRA BABU
PROFESSOR, SCHOOL OF BUSINESS AND MANAGEMENT,
CHRIST (DEEMED TO BE UNIVERSITY), BENGALURU

DR. PRAVEEN KUMAR T
ASSISTANT PROFESSOR, SCHOOL OF BUSINESS AND MANAGEMENT,
CHRIST (DEEMED TO BE UNIVERSITY), BENGALURU



DATE : 3-6-2023, 4-6-2023
TIME : 9.00 AM TO 4.00PM
VENUE : MBA LECTURE HALL

MANAGEMENT , PRINCIPAL & STAFF



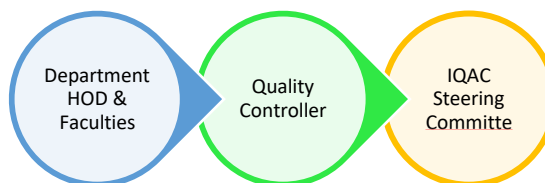
Standard Operating Procedure

Committee : IQAC – Quality Controller

→ Purpose

- Quality controllers are the bridge between IQAC and the respective department. The main responsibility of QC is to ensure the documentation of department is done within the time frame and are uploaded in CDC periodically.
- They are also responsible for the quality checking of the department activities in consultation with HOD where they monitor the processes as per the SOPs defined and ensure that all standards are being met.

→ Scope



→ *Responsible for co-ordinating HOD in accomplishing the following task*

- [1] Planning department workload & Calendar of Events
- [2] Documentation of teaching, learning & evaluation related documents
(Lesson plan, Attendance, Unit test, Assignments, Field visits)
- [3] Academic Enrichment Programs
 - Value added Programs
 - Certifications through Centre of Excellence
 - Co-Curricular & Club activities
- [4] Staff meeting & MOM record periodically
- [5] Activity based pedagogy
- [6] Modular teaching
- [7] Submission of department activity events proposal to IQAC
- [8] Submission of department activity reports periodically to IQAC

→ Responsibilities

→ Procedure

- QC will be nominated by the Department Head and details will be shared to Principal & Steering committee members.

Committee : IQAC - Steering Committee		Department
Members	Ms. Rashmi R Sharma	Arts & Humanities
	Mrs. Vidya	Science
	Mrs. Sandhya R	Commerce (UG)
	Mrs. Anuradha Sindhia	Computer Applications
	Ms. Aishwarya Jeevakumar	Management (UG)
	Ms. Merlin Solomon	Forensic Science
	Ms. Shambhavi	Commerce (PG)
	Mr. Yuvaraj Halage	Management (PG)
	Ms. Jasper Benarji	English
	Dr. Raghavendra Kuppelur	Kannada


 IQAC - Head
 Coordinator
 Internal Quality Assurance Cell.
 Soundarya Institute Of


 Principal
PRINCIPAL
 Soundarya Institute of Management & Science
 Soundarya Nagar, Sidedahalli,
 Nagasandra Post, Bangalore-73.



Report on Industrial visit / Field Visit / HEI or Research Centre visit

Sample Formats used by QC for Documentation

About	SIMS / 2023-24/CDC / IV/ 02
Name and Address of the visited place	
About the visited place	
Date of the Visit	
Student Visited	
Faculty coordinator(s)	

Objective(s) & Outcome(s)		
Objective(s)	1	
	2	
	3	

Outcome(s)	1	
	2	
	3	

Supporting Documents

Hardcopy	A	Permission letter / Email correspondence					
	B	Brief report with (a) 2 Geo photo (b) 2 photo without geo tag					
	C	Student list / Attendance					
	D	Feed back Analysis (consolidated) with feedback questionaries					
	E	Student impression (hand written) (any 2)					
Softcopy	<table border="1"> <thead> <tr> <th>Details</th> <th>File name & URL</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> Complete document in pdf format with signatures Geo tag photos Photos without geo tag </td> <td> <u>File name</u> <u>URL</u> </td> </tr> </tbody> </table>		Details	File name & URL	<ul style="list-style-type: none"> Complete document in pdf format with signatures Geo tag photos Photos without geo tag 	<u>File name</u> <u>URL</u>	
	Details	File name & URL					
<ul style="list-style-type: none"> Complete document in pdf format with signatures Geo tag photos Photos without geo tag 	<u>File name</u> <u>URL</u>						

Verified by		
Event Coordinator(s)	Quality Controller	Steering Committee
Head of the Department	IQAC Convenor	Principal

Student Impression

Student USN	
Student Name	
Program	
Class	
My learning	
Signature with date :	

Student USN	
Student Name	
Program	
Class	
My learning	
Signature with date	

Photos (Geo tag)

IV No :	Visited place :	Date :

Photos (without Geo tag)

IV No :	Visited place :	Date :



Standard Operating Procedure

Committee : IQAC - Steering Committee

→ Purpose

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices

→ Scope



Responsible for Planning, Executing and Reporting on all the task listed below :

→ Responsibilities

- [1] Calendar of Events (Institutional) + IQAC
- [2] Academic Auditing
- [3] Self Evaluation Analysis
- [4] Feedback Analysis (Staff & students)
- [5] Institutional MoU's
- [6] Assessment & Approval of Quality programs
- [7] Annual report
- [8] AQAR report
- [9] AISHE report
- [10] LIC report
- [11] NAAC sponsored programs
- [12] FDP/FIP/Refresher course / PDP / Workshop
- [13] Research Consultancy
- [14] Centre of Excellence
- [15] NIRF / INDIA TODAY / THE WEEK / QS I-GUAGE / ..ranking process
- [16] Assisting AAA committee for Institutional Autonomy Process.

→ **Procedure**

- Steering Committee members will be nominated by Principal & IQAC (preferably from all the programs)
- Steering committee will report to Principal and IQAC w.r.t planning, execution and action taken on all the tasks listed above.
- Steering committee will conduct meetings regularly (every week) to discuss the plan of action, /recommendations/new initiatives and alike.
- Along with Principal & IQAC-Head, Steering committee is driven by the Steering committee advisor (internal) who guides and assist the steering committees plan of action at regular interval.

Committee : IQAC - Steering Committee		Department
IQAC-Head	Prof. Rekha C	Computer Science
Advisor	Prof. Shivakumar Ganachari	English
Members	Mr. Anil Kumar K.Y	Commerce (UG)
	Mrs. Nagashree R Pujari	Commerce (UG)
	Dr. Ashwini Sachin Sadavarte	Hindi
	Mr.Vibin Krishnan R	Management (UG)
	Dr. Roopa Shettigar	Management (PG)


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Internal Quality Assurance Cell.
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Nagasandra Post, Bangalore-73.

Department of Business Administration
B.B.A & B.B.A (Aviation)

Auditing Items	Remark
Attendance book & Work dairy (2022-23)	<p>---- Submitted ----</p> <p>Total Attendance : 20 BBA(G) + 10 BBA(Avi) Submitted : 30</p> <p>Work dairy : 05 Lesson plan : 03</p>
Department workload (2023-24 odd semester)	<p>---- Submitted ----</p> <p>BBA- 118 BBA- 104 OTHER14 Required :</p> <ul style="list-style-type: none"> • Work load format as per IQAC
Department consolidated time table odd semester)	<p>---- Submitted ----</p> <p>Required :</p> <ul style="list-style-type: none"> • Need clarity in mapping Main time table with individual time table. • Need ABL class list (I Sem & III Sem) • Club activities of the Department not included • 2.30 – 3.30 classes status • Library hour , Remedial classes, Mentoring hour, Advance learning-Practical classes to be included. • Value addition program slot (internal & external) • Placement training classes required for Final year program.
Faculty individual time table (2023-24 odd semester)	<p>---- Submitted ----</p> <p>Required :</p> <ul style="list-style-type: none"> • Mapping of class allotment as per the main table need to be cross verified.
Department Annual Report (2022-23 odd semester)	<p>---- Submitted ----</p> <p>Required :</p> <ul style="list-style-type: none"> • Vision, Mission of the department • Pedagogy innovations / Subject oriented activities : Details of the program conducted w.r.t claimed • Month & year of publications. • Membership claimed & BOE claimed documents. • Guest speaker Profile • Faculty attended as Resource person details – Invitation, Report, E-mail correspondence

	<ul style="list-style-type: none"> • Students achievement (Rank & Centum) students photo & certificates. • Industrial visit dates & report from the student as outcome/observations made • Certificate course duration. No. of students certified against registration. • Competition invitation, no. of students participated, winners list • About the Club – organization structure, members & calendar of event.
Activity report as per the check list (June, July) 2022-23	<ul style="list-style-type: none"> • 8-5—2023, Voters Awareness Program • 23-5-2023, Business Plan Competition • 26-5-2023, Workshop on Basics of Stock Market • 28-7-2023, Industrial visit – Ashok Leyland • 26-6-2023. Lush of Launch <p>Required :</p> <ul style="list-style-type: none"> • Circular • Feedback • Soft copy photos
Activity report as per the check list (July, Aug, Sept) 2023-24	<p>17-7-2023 to 21-7-2023 Bridge course</p> <p>Required :</p> <ul style="list-style-type: none"> • Report • Feedback • Soft copy photos
Activity planned (Oct, Nov, Dec, Jan) 2023-24	<ul style="list-style-type: none"> • November first week: establishing incubation centre • November 2 week: data analytics workshop • Dec 1st week: Aero Modelling • Dec 1st week: extension activities • Dec 3rd week: Soundarya Legendary quiz • Jan 2nd week: Business plan competition • Jan : MOUs with next step institute of logistic and aviation
6 Sem Results (2022-23)	<p>VI BBA (Gen) – 81.25%</p> <p>VI BBA(Avi) - 80%</p>
Course File & Lesson Plan (2023-24)	<p>---- Submitted ----</p> <ul style="list-style-type: none"> • Need revision will communicate through IQAC – Steering committee. • Need Program Outcome (PO) & Program Specific Outcome (PSO) from HOD.
Work dairy (2023-24)	<p>---- Submitted ----</p>
Awards / Paper publication / FDP / Workshop / Cert (July 2023 to Sept 2023)	<ul style="list-style-type: none"> • Webinar - Prof. Vibin Krishnan – 1 • PDP – Prof. Vibin Krishnan – 1 • Workshop – Prof. Vibin Krishnan – 2 •

Other details required :

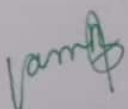
1. Bangalore University Rank details
2. Department MoU's
3. Department ranking details (India Today, Week,.....)
4. No. of students placed (2022-23 passed out batch)
5. No. of students opted higher education (2022-23 passed out batch)
6. Graduation Day students group photo
7. No. of students appeared for competitive examination / Public services /.....(2022-23 passed out batch)
8. No. of students applied for scholarship / free ship (both institution sponsored & external agencies)
9. Any 5 USP of the Department
10. Any 2 Best practices (write up)
11. Commerce club forum details (organization structures, members, objectives, event planned for 2023-24)
12. Faculty profile file (format will be shared by IQAC)
13. Student profile file (format will be shared by IQAC)
14. Department Budget (format will be shared by IQAC) (2023-24)
15. Top 10 alumni (2022-23 passed out)
16. A video document about the major happening in 2022-23 (3 min)

Principal Observation

Uniformity within the department documents
to be maintained. SOP to be followed for
department smooth functioning.
Best Practices be journalled.
Emphasis on Research & publications


Steering Committee


11/11/23
IQAC Coordinator
Internal Quality Assurance Cell,
Soundarya Institute Of
Management & Science
Soundarya Nagar, Sidedahalli,
Bangalore-560 073


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Nagasandra Post, Bangalore-73.

---Response Sheet ---

Completion Status Report by the Department

Auditing Items	Submitted (Y/N)	Remark
Attendance book & Work dairy (2022-23)		
Department workload (2023-24 odd semester)		
Department consolidated time table odd semester)		
Faculty individual time table (2023-24 odd semester)		
Department Annual Report (2022-23 odd semester)		
Activity report as per the check list (June, July) 2022-23		
Activity report as per the check list (July, Aug, Sept) 2023-24		
Activity planned (Oct, Nov, Dec, Jan) 2023-24		
6 Sem Results (2022-23)		
Course File & Lesson Plan (2023-24)		
Work dairy (2023-24)		
Awards / Paper publication / FDP / Workshop / Certificate (July 2023 to Sept 2023)		
Bangalore University Rank Details		
Department Ranking details		
No. of Students Placed (list with offer letter & email communication)		
No. of Students opted higher education (list with id card)		
Graduation day student photo		
No. of Students appeared for competitive examination		
No. of students applied for Scholarship & Freeship		
5 USPs of the department		
2 Best practices (Write up)		
Department club / for a details		
Top 10 alumni (2022-23) passed out batch		
Department Budget		
Faculty Profile		
Student Profile		
Video Document		
Department MoU		

HOD

Steering Committee

IQAC – Head

Principal



soundaryainstitutions.in
Mail

SIMS IQAC <sims.iqac@soundaryainstitutions.in>

Fwd: Online meeting on 11th Jan 1.30

7 messages

Vasu B A <sims.principal@soundaryainstitutions.in>

Tue, Jan 9, 2024 at 5:58 PM

To: "RAVINDRA BABU S BUSINESS AND MANAGEMENT (KENGERRI)" <ravindrababu.s@christuniversity.in>, Rajani Jairam <rajanijairam@gmail.com>, bhavanimr <bhavanimr@gmail.com>

Cc: Bhanu Prakash R <bhanuprakash@soundaryainstitutions.in>, Keerthan kumar <ceo@soundaryainstitutions.in>, SIMS IQAC <sims.iqac@soundaryainstitutions.in>, Shivakumar Ganachari <shivakumarganachari@soundaryainstitutions.in>, Vinutha Reddy <vinuthareddy@soundaryainstitutions.in>

Namaste Sir/Madam

I am writing this mail after the telephonic discussion with Sri Shivakumar Ganacharya sir regarding online meeting on **11th January 2024 at 1: 30 pm**. The meeting will focus on your impressions on AAA audit, institutional plan for NAAC accreditation and immediate areas needs to be addressed for the academic robustness to our Management team and our IQAC steering committee.

Requesting your valuable presence to attend online meeting and guide us for the 3rd Cycle NAAC accreditation process. In the next communication I will share the online link

With regards,

bhavanimr <bhavanimr@gmail.com>

Tue, Jan 9, 2024 at 6:51 PM

To: Vasu B A <sims.principal@soundaryainstitutions.in>

Cc: "RAVINDRA BABU S BUSINESS AND MANAGEMENT (KENGERRI)" <ravindrababu.s@christuniversity.in>, Rajani Jairam <rajanijairam@gmail.com>, Bhanu Prakash R <bhanuprakash@soundaryainstitutions.in>, Keerthan kumar <ceo@soundaryainstitutions.in>, SIMS IQAC <sims.iqac@soundaryainstitutions.in>, Shivakumar Ganachari <shivakumarganachari@soundaryainstitutions.in>, Vinutha Reddy <vinuthareddy@soundaryainstitutions.in>

Thanks, I will be there.

[Quoted text hidden]

Rajani Jairam <rajanijairam@gmail.com>

Tue, Jan 9, 2024 at 6:52 PM

To: bhavanimr <bhavanimr@gmail.com>

Cc: Vasu B A <sims.principal@soundaryainstitutions.in>, "RAVINDRA BABU S BUSINESS AND MANAGEMENT (KENGERRI)" <ravindrababu.s@christuniversity.in>, Bhanu Prakash R <bhanuprakash@soundaryainstitutions.in>, Keerthan kumar <ceo@soundaryainstitutions.in>, SIMS IQAC <sims.iqac@soundaryainstitutions.in>, Shivakumar Ganachari <shivakumarganachari@soundaryainstitutions.in>, Vinutha Reddy <vinuthareddy@soundaryainstitutions.in>

I will attend the meeting.

[Quoted text hidden]

RAVINDRA BABU S BUSINESS AND MANAGEMENT (KENGERRI)

Tue, Jan 9, 2024 at 6:53 PM

<ravindrababu.s@christuniversity.in>

To: Vasu B A <sims.principal@soundaryainstitutions.in>

Cc: Bhanu Prakash R <bhanuprakash@soundaryainstitutions.in>, Keerthan kumar <ceo@soundaryainstitutions.in>, Rajani Jairam <rajanijairam@gmail.com>, SIMS IQAC <sims.iqac@soundaryainstitutions.in>, Shivakumar Ganachari <shivakumarganachari@soundaryainstitutions.in>, Vinutha Reddy <vinuthareddy@soundaryainstitutions.in>, bhavanimr <bhavanimr@gmail.com>

Dear Sir

I will also attend thanks

[Quoted text hidden]

SIMS IQAC <sims.iqac@soundaryainstitutions.in>

Thu, Jan 11, 2024 at 9:52 AM

To: Vibin Krishnan R <vibinkrishnan@soundaryainstitutions.in>, nagashreepujari@soundaryainstitutions.in, "Dr. Ashwini Sachin Sadavarte" <ashwinisachin@soundaryainstitutions.in>, Anilkumar K Y <anilkumarky@soundaryainstitutions.in>

Prof. Rekha C
IQAC Coordinator
SIMS, Bangalore
7975496450

[Quoted text hidden]

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: sims.iqac@soundaryainstitutions.in

Thu, Jan 11, 2024 at 9:53 AM



Address not found

Your message wasn't delivered to **nagashreepujari@soundaryainstitutions.in** because the address couldn't be found, or is unable to receive mail.

[LEARN MORE](#)

The response was:

550 5.1.1 The email account that you tried to reach does not exist. Please try double-checking the recipient's email address for typos or unnecessary spaces. For more information, go to <https://support.google.com/mail/?p=NoSuchUser> n17-20020a0cdc9100000b0067f7f9be552sor75666qvk.10 - gsmtip

Final-Recipient: rfc822; nagashreepujari@soundaryainstitutions.in

Action: failed

Status: 5.1.1

Diagnostic-Code: smtp; 550-5.1.1 The email account that you tried to reach does not exist. Please try

550-5.1.1 double-checking the recipient's email address for typos or

550-5.1.1 unnecessary spaces. For more information, go to

550 5.1.1 <https://support.google.com/mail/?p=NoSuchUser> n17-20020a0cdc9100000b0067f7f9be5

52sor75666qvk.10 - gsmtip

Last-Attempt-Date: Wed, 10 Jan 2024 20:23:12 -0800 (PST)

----- Forwarded message -----

From: SIMS IQAC <sims.iqac@soundaryainstitutions.in>

To: Vibin Krishnan R <vibinkrishnan@soundaryainstitutions.in>, nagashreepujari@soundaryainstitutions.in, "Dr. Ashwini Sachin Sadavarte" <ashwinisachin@soundaryainstitutions.in>, Anilkumar K Y <anilkumarky@soundaryainstitutions.in>

Cc:

Bcc:

Date: Thu, 11 Jan 2024 09:52:36 +0530

Subject: Fwd: Online meeting on 11th Jan 1.30

----- Message truncated -----

Vasu B A <sims.principal@soundaryainstitutions.in>

Fri, Jan 12, 2024 at 4:55 PM

To: "RAVINDRA BABU S BUSINESS AND MANAGEMENT (KENGRI)" <ravindrababu.s@christuniversity.in>, Rajani Jairam <rajanijairam@gmail.com>, bhavanimr <bhavanimr@gmail.com>
Cc: Bhanu Prakash R <bhanuprakash@soundaryainstitutions.in>, Keerthan kumar <ceo@soundaryainstitutions.in>, SIMS IQAC <sims.iqac@soundaryainstitutions.in>, Shivakumar Ganachari <shivakumarganachari@soundaryainstitutions.in>, Vinutha Reddy <vinuthareddy@soundaryainstitutions.in>

Namaste Sir/Madam

Further to our telephonic discussion with our esteemed AAA team regarding online meeting on **13th January Saturday tomorrow 2024 at 3: 00 pm**. The meeting will focus on your impressions on AAA audit, institutional plan for NAAC accreditation and immediate areas that need to be addressed for the academic robustness to our Management team and our IQAC steering committee.

Requesting your valuable presence to attend online meeting and guide us for the 3rd Cycle NAAC accreditation process. Also we regret that we could not have the meeting 11th January due to emergency unscheduled work.

The meeting link for your reference is

meet.google.com/jhi-wumg-jir

With regards,

[Quoted text hidden]



**IQAC
Initiative**

**AAA TEAM
OBSERVATION & FEEDACK**



**Record No.
SIMS/CDC/
2022-23/R2**

Pear Team Name	Dr Ravindra Babu S, Dr. Rajani Jairam, Dr. Bhavani Mysore Ravi
Designation	Professor, MBA, School of Business and Management(SBM), CHRIST Deemed to be University, Bangalore Professor and Dean, Jain(deemed to be university) Professor and Director Chanakya University

This evaluation sheet is intended to collect feedback relating to your observation towards curriculum, academic planning, teaching and learning, research, infrastructure and learning resources, student progression, governance & leadership, IQAC initiatives, Best practices.. The feedback will be used for quality improvement of the institution and to attainment of institution autonomy.

5 – Excellent , 4 – Very Good, 3 – Good, 2 – Fair, 1 - Poor

Kindly tick in the box that best corresponds to your opinion

Sl.No.	Parameter	5	4	3	2	1	Remarks
1	Curriculum and academic planning			✓			As the college is an affiliate there is not much of academic flexibility. However VAP and Add On courses can be introduced to enhance employability. A robust system should be developed to map the Course Objectives and outcomes.
2	Teaching and learning			✓			Innovation in pedagogy is needed. Focus should be laid on technology integration (LMS), project-based learning (for a few courses each year) and industry exposure wherever possible.
3	Research activities				✓		Fund mobilisation, Projects, In house Research activities to be strengthened. The institution should formulate a Research Policy and earmark the funds

							available for research. The same should be well communicated with the staff. A Research Committee with a few external members to be constituted to assess the progress year-on-year.
4	Infrastructure and learning resources		✓				Fairly good.
5	Student progression			✓			Progression documents to be maintained Alumni association to be registered Student Progression tracking through Mentoring process should be structured and well documented.
6	Governance and leadership			✓			Good. Some policies pertaining to Human Resources shall be formulated and well communicated to the staff. It is imperative to have a good on-boarding process to new staff.
7	IQAC initiatives		✓				Good
8	Best Practices			✓			To identify sustainable distinctive practices. Each program and department has to identify value propositions and then work on the best practices. The best practices indicated by the institution are not unique / innovative.
9	Institution preparedness towards Autonomy			✓			Needs more vigor across parameters. At the outset, the faculty needs an orientation understanding the implications of autonomy and the responsibility that is vested upon them under autonomy. Once the ownership is visible, autonomy can be implemented.
10	Suggestions and remarks						As under

The institution is striving towards improving overall with good leadership and a supportive management. There is an incremental change when compared to the previous NAAC cycle, some of the work which needs to be done in the next one -two years which will help the institution to get at least A grade based on the inputs provided in the Scoresheet. Wishing the entire team of Soundarya Group of Institution the very best.



Rajani Sankar

Bhuvan

AAA team Signature


IQAC - Head
Coordinator
Internal Quality Assurance Cell.
Soundarya Institute Of

IQAC Coordinator


Principal
PRINCIPAL
Soundarya Institute of Management & Science
Soundarya Nagar, Sidedahalli,
Nagasandra Post, Bangalore-73.

Principal Signature