SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

SOUNDARYA INSTITUTE OF MANAGEMENT AND SCIENCE

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Soundarya Institute of Management and Science is one of the leading educational institutions in the field of Management and Science, in Bangalore. It was established in the year 2007 with students of 92; within a span of one and half decade strength of students has reached more than 1300 hundred. It reflects institution a sense of commitment in the field of higher education and it also unfolds an academic learning environment in the campus. The institution has spread over in 9.2 acre with the state of art infrastructure, good academic ambience and aesthetic sense. At present Institution offers under graduate courses in **B Com, B C A BBA, BBA Aviation Management, BSc, PCM, PME &PMCs BA Journalism and Post Graduate in M Com, M Com in Finance and Accounting and Post Graduate Diploma in e Commerce**. In addition to it provides more 12 value added / Certificate Courses like, Remedial Course in English, General Proficiency in English, Finance and Banking Service Crash Courses like Soft Skills, Quantitative Aptitude. Etc in order to enrich and enhance employability skills among students. Institution is also recognised under UGC 2F, 12B and accredited by NAAC with 'B' grade. The institution is located in prime locality and close to the national high way

Indeed, academic initiation and approach of the institution has immensely reflected both in Curricular, and Co-Curricular activities in the overall performance of students. The Achievements of students are the testimony of the institutional contribution commitment for exceptional performance quality assurance in every endeavour. It has considerable contributed in Research, Cultural activities Sports and Institutional Social Responsibilities. Institution has also collaboration with Red Cross, NGOs for betterment society in general. The holistic approach and initiation have been guiding both faculty and students to grow from strength to strength in Curricular and Extra – Curricular activities. This approach has shown in the Academic result of students more than 90% of students stand in first class with distinction.

Vision

To ensure Quality Higher Education and to enable Stakeholders to face the Contemporary Challenges of the World with Courage, Confidence and Commitment

Mission

Strive to create knowledge to open the minds of the students to take the advantage of this educational opportunity

Quality Policy:

To impart the best holistic education, instilling excellence and inculcating values which will suit the challenges of the competitive technology driven environment with continual improvement to make every student excel in scholastic and non-scholastic spheres with competency, commitment and compassion

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- state of the art infrastructural facilities, cafeteria, swimming pool, gym
- Caters to the higher educational needs of a large number of urban/semi urban and rural youth
- Committed and visionary management
- Qualified, experienced and dedicated faculty members
- Well stacked library with LAN, INFLIBNET and DELNET facilities
- State of the art laboratories
- 40 well ventilated and ICT enabled classrooms
- Free transportation for students and staff
- Wi-Fi connectivity and CCTV surveillance
- Membership of NPTEL Local Chapter

Institutional Weakness

- Lack of good number of collaborations and MoU with industry and institutions
- Lack of research culture
- Constraint in designing the course syllabus as per the changing requirements Of the industry
- Lack of students and faculty exchange programs

Institutional Opportunity

- Collaborative linkages with industry and institution through MoUs
- Promotion of research culture through establishment of research centre
- Introduction of greater number of UG and PG programs
- Promotion of exchange programs for students and faculty
- Introduction of more number of need based and skill oriented value added certification

Institutional Challenge

- Appointment of adjunct faculty from industry
- Retention of qualified, experienced and talented faculty
- Resource mobilisation through external funding agencies
- Attracting students for traditional courses like BA and B.Sc.
- Enabling the students to improve their communication skills to match the global standards
- Linkages with Multi-National Companies for internships and project works

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution is affiliated to Bangalore University, Bengaluru. It adheres to the curriculum of affiliating university for all the courses. The Institution offers self-financing 09 UG and 03 PG programs in Commerce, Computer Science, Management, Science and Arts. Choice Based Credit System (CBCS) is followed for all

programs. Meticulous planning is done for effective transaction of the curriculum. Institution practices both traditional and innovative ICT enabled teaching strategies. Faculties are involved in paper setting and valuation of affiliating, autonomous colleges and to be deemed university.

The institution conducts Certificate/Diploma programs to enhance employability skills among the students. To bridge the gap between industry and academia for practical exposure, students are encouraged to do internship with different organisations. Considerable number of students have done curriculum based projects over last the five years.

A structured feedback system is in place to receive inputs on curriculum from all the stake holders and the same is brought to the attention of Governing Council and BoS of the affiliated university (Bangalore University) for needful action.

Teaching-learning and Evaluation

The institution has its own website wherein students can get detailed information about various courses offered.Institution will give admission on first come first basis.Most of the students taking admission in our institution belong to economically and socially challenged sections.

During the induction/orientation program, institution conducts aptitude test to assess the student's basic knowledge, general knowledge and their area of interest. Based on the outcomes, Institution identifies student's potentiality. For advanced learners, the institution conducts various activities like Case study analysis, NPTEL, Seminars, Workshops, and Paper Presentations and the like.. For slow learners the institution conducts remedial classes, revision classes to improve their performance.

Faculties are assigned with mentorship through which proper counselling is given for addressing the academic and personal issues of students. Institution is maintaining ideal student-teacher ratio.

The institution encourages the faculty for upgrading their qualification, domain knowledge and to develop research culture. The institution prepares its own academic calendar of events well in advance before the commencement of the semester based on the calendar of events of the affiliating university. The institution has well-structured mechanism to address internal/external examination related grievances in an efficient manner. Any discrepancies in the internal examination and evaluation are addressed and resolved immediately at the faculty level. Grievances related to the external or university exams are immediately informed to the university examination cell.

The institution is practicing outcome based education by defining appropriate POs and COs for all programs and it is communicated to teachers and students through websites and students handbook. The students performance is measured through the attainment level of learning outcomes in every program and appropriate improvement measure are incorporated in content delivery, assessment and evaluation for the establishment of better skills and competencies.

The performance of the students in university examination for the last five years is showing upward trend, which indicates that teaching learning evaluation process adopted by the institution is effective.

Research, Innovations and Extension

The institution has initiated for building research inclination among faculty and students. It encourages students for internship, projects, surveys and book review sessions to inculcate reading and research culture among students. The faculty members and students are encouraged and motivated to take part in seminars, conferences, workshops, FDP, NPTEL course to update their knowledge. 8 faculty members were registered for Ph.D. and 3faculty members have been awarded Ph.D.

Institution strongly supports and encourages faculty members to explore their insights in research. As a result, faculty members have published 4 research papers in peer reviewed journals, 56 research papers were published in National and International conference proceedings and 3 faculty authored books on Literature and Commerce.

Students are made aware of the moral and social obligations through NSS, NCC and Rotaract Club initiatives such as AIDS awareness, Medical camps, etc. 33 extension programs like Plantation, Swatch-Bharat, Blood donation camps, Environmental awareness workshops, Teaching underprivileged students and the like were conducted during the last five years.

Infrastructure and Learning Resources

The institution has the state of art infrastructural facilities spread over 9.2 acres of land. It has 9 state-of-the art laboratories, 40 classrooms with LCD projectors having adequate lighting and ventilation, 1 seminar hall and amphitheatre with 250 and 1200 seating capacity respectively. All the classrooms, seminar hall and laboratories are well equipped with ICT facilities.

The institution firmly believes by giving adequate importance and encouragement to sports, games and cultural activities leads to holistic development of students.

It has adequate facilities for sports, games and cultural activities like play ground, swimming pool, gym, yoga hall, amphitheatre etc.,

The central library of the institution is spacious and well furnished with seating capacity of 150 students. It has 12,788 volumes with 4,260 titles of books, e-books, e- journal subscribed with DELNET. The library is partially automated and all the books available in the library are updated in the LIBSOFT 9.8. The OPAC facility is available in the library. Books are bar-coded. The computers available in the library are connected to LAN with Wi-Fi facility. Selected copies of text books and reference books are also maintained at departmental libraries. A separate book bank facility is available for SC/ST students.

The institution has an internet facility with 50 mbps fibre optic ACT leased line network with Wi-Fi support. It has 114 computers, CCTVs, biometric devices, printers, reprography, projectors and LMS. The IT server centre has 24 hours power backup facility.

The Institution takes care of all physical, academic, IT and other facilities with effective maintenance support by allocating appropriate budget for optimum utilization of the resources.

Student Support and Progression

The Institution has a cross section of students who have been benefited by different scholarships and free-ships

provided by the government and the institution. Considerable numbers of students are getting the benefits. During the last 5 years Rs. 51, 84,997 worth of scholarships from the department of social welfare and backward class was awarded to 996 students and Rs.49,84,500 distributed in the form of free-ships to 1,021 students by the institution.

The Institution is regularly organising several capacity building activities involving internal resources and also by inviting external experts. 18 different programs related to soft skill, language and communication skill and ICT/computing skills were organised. About 1,250 students were benefited from these programs.

The institution has a transparent mechanism for timely redressal of student grievances through Anti-ragging, Anti-sexual harassment and overall grievance redressal committees to minimize grievances in the campus.

There is an impressive growth in the placements of the students during the last five years. Around 150 students were placed, more than 55 companies visited the institution for placement drive and about 20% of the students are choosing to pursue their higher education.

An active student involvement is there in all the academic and administrative committees of the institution. There is considerable participation of the students in various sports tournaments and competitions organised by different institutions across the country and they have secured several awards and medals.

Governance, Leadership and Management

The Institution has an effective governing mechanism in line with the vision and mission of the Institution by practicing decentralization and participative management involving Principal, Heads of Departments, Programme Coordinators and Faculty. Each of the functionaries has specific roles and responsibilities. The Institution has strategic plan with respect to certain key performance indicators to achieve the goals. The Institution has a strategic policy for mobilising resources.

The financial transactions of the institution are subjected to regular internal and external audit. The institution has system of internal auditing from parent institution and external audit from M/S.Simon Rodriguez and Associates, Bengaluru. There were no major audit objections until the last audit.

Internal Quality Assurance Cell (IQAC) is responsible for the quality standards in teaching learning, evaluation and other academic activities.

IQAC also leads in the organisation of seminars, conferences, workshops to encourage and inculcate the research culture among students and faculty members.

The faculty members are encouraged to attend FDPs, workshops, seminars, conferences and obtain membership of professional bodies by extending necessary financial support. Certain welfare measures are in place for both teaching and non-teaching staff of the institution.

Institutional Values and Best Practices

The institution is sensitive to gender equity and promotion. Various programs are organized at regular intervals. Counselling facilities and common-rooms are provided to girl students with adequate safety and security. The

campus is under CCTV surveillance. The Institution has a sense of commitment to divyangjan students and provides facilities such as ramps, lifts, special washrooms, prioritised service in canteen, library and the like.

Majority of the students make use of institution's free transportation which helps towards reducing carbon footprints. Institution practices separate code of conduct for students, faculty and administrators. It celebrates all important national and international festivals and organizes number of activities to promote universal love and brotherhood.

The Institution has adopted many best practices out of which two practices are Feel Employable and Holistic Education. This makes an effort to develop special competencies among students. The effort is seen in considerable improvement both in placements and learning processes.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SOUNDARYA INSTITUTE OF MANAGEMENT AND SCIENCE
Address	Soundarya Nagara, Sidedahalli,, Nagasandra Post, Bengaluru 560073
City	Bengaluru
State	Karnataka
Pin	560073
Website	www.simsbangalore.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Suresh C Hegadi	080-29510260	9916650152	-	IQAC.SIMS@GMAIL.COM
IQAC / CIQA coordinator	Shivakumar U Ganachari	080-29510261	9448986762	-	suganachari@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	23-07-2007

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Karnataka	Bangalore University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	17-04-2015	[View Document](#)
12B of UGC	22-11-2017	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Soundarya Nagara, Sidedahalli,, Nagasandra Post, Bengaluru 560073	Urban	9.2	26304

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	PUC	English	400	252
UG	BBA,Management	36	PUC	English	70	34
UG	BBA,Management	36	PUC	English	60	38
UG	BSc,Science	36	PUC	English	60	5
UG	BSc,Science	36	PUC	English	60	0
UG	BSc,Science	36	PUC	English	60	9
UG	BA,Arts	36	PUC	English	40	0
UG	BA,Arts	36	PUC	English	40	7
UG	BCA,Computer Science	36	PUC	English	100	54
PG	MCom,Post Gradiuation Commerce	24	DEGREE	English	30	6
PG	MCom,Post Gradiuation Commerce	24	DEGREE	English	50	37
PG Diploma recognised by statutory authority including university	PG Diploma, Commerce	12	DEGREE	English	30	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				1				10				37
Recruited	1	0	0	1	7	3	0	10	18	19	0	37
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				39
Recruited	22	17	0	39
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	3	2	0	7
M.Phil.	0	0	0	4	1	0	0	2	0	7
PG	0	0	0	1	3	0	15	11	0	30

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	0	3	0	4

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	19	0	0	0	19
	Female	26	0	0	0	26
	Others	0	0	0	0	0
UG	Male	213	34	0	0	247
	Female	146	7	0	0	153
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	5	10	16	21
	Female	12	16	12	14
	Others	0	0	0	0
ST	Male	5	8	1	4
	Female	3	3	3	1
	Others	0	0	0	0
OBC	Male	121	191	198	195
	Female	168	166	146	138
	Others	0	0	0	0
General	Male	8	24	70	46
	Female	16	30	50	23
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		338	448	496	442

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
350	315	250	250	215

File Description	Document
Institutional data prescribed format	[View Document](#)

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	12	5	4	4

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1337	1279	980	708	485

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
730	730	467	292	248

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
402	313	188	183	80

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
43	43	26	21	19

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
43	43	26	21	19

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 41

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
39	71	86	158	121

4.3

Number of Computers

Response: 114

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution is affiliated to Bangalore University, Bengaluru. It adheres to the curriculum of affiliating university for all courses. It meticulously plans and implements the transaction of the curriculum. The Institution offers the self-financing programs in Commerce (B.Com, M.Com, M.Com. in Financial Analysis and PGD in e-Commerce), Computer Science (BCA), Management (BBA and BBA - Aviation), Science (B.Sc. in Physics, Mathematics and Chemistry/Computer Science/Electronics), Arts (BA in Journalism, Political Science and Psychology / Optional English).

For effective curriculum delivery, the following measures are adopted:

- At the beginning of the academic year, Institution prepares **Institutional Calendar of Events** in accordance with the academic calendar of Bangalore University

- Teachers prepare a Lesson/Teaching Plan for each subject by unitizing the syllabus. Due emphasis is laid on procuring the necessary teaching material and other support resources like books, equipment, ICT media, e-resources, etc.
- Induction programs and bridge courses are conducted at the entry- level to ensure that the students start the learning process with a firm footing
- Meticulous planning is done for effective transaction of the curriculum by giving assignments, conducting unit tests, surprise tests, internal tests, open - book tests and, preparatory examination

- Students are encouraged to take projects, in-house seminars, case-studies, internships, industrial visits and surveys. This initiative has reflected a considerable improvement in the academic performance of the students
- The institution provides a platform for students to take part in co-curricular activities. As a result, good number of students made a mark in various competitions like management fest, debate, essay, quiz, poetry recitation, athletics, etc.

- Head of the institution conducts a review meeting of curriculum progression at departmental level

- Teaching is planned to blend the educational policies with conceptual and activity-based teaching. Institution practices both traditional and innovative ICT enabled teaching strategies. The introduction of innovative programs and skill development initiatives has created profound progress in the personality of students. The institution conducts Certificate/Diploma programs to bridge the gap between industry and academia
- Institution addresses and integrates cross-cutting issues relevant to gender, environment and sustainability, human values, and professional ethics to fulfill the vision of the institution. Head of the institution collects feedback from students regarding their grievances on curricular and co-

curricular activities and the same are addressed.

- The institution has efficient and transparent feedback system on the curriculum involving students, teachers, employers and alumni.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution follows the academic calendar of Bangalore University which specifies the schedule for various academic activities for each semester. With reference to the university academic calendar, the Institution prepares its own calendar of events. Regular staff meetings are conducted to ensure smooth and effective implementation of institutional calendar of events. In case of any deviations in the schedule due to unforeseen events, the calendar of events is rescheduled.

Following measures are taken for Continuous Internal Evaluation (CIE)

- Students are assessed based on their performance in given assignments, presentations, co-curricular activities and internal assessment
- Monthly attendance of the students is monitored
- Each semester two internal assessment tests are conducted, the internal test answer scripts are valued and valued scripts are discussed with the students for effective writing of answers during the university examinations
- Preparatory examination is conducted keeping in view the schedule of university examinations to prepare the students psychologically to face and perform better in the university examinations.
- The institution has good academic ambience and work culture and therefore, it performs the academic events within the stipulated time

- Based on the students performance in curricular and co-curricular activities, students are segregated as advanced and slow learners
- Necessary steps are taken for advanced and slow learners
- Advanced learners are encouraged to involve in in-house seminars and paper presentation, case studies, etc.
- Remedial classes are conducted and question banks are given to average performers and slow learners before the commencement of university examination

File Description	Document
Upload Additional information	[View Document]()
Link for Additional information	[View Document]()

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

     1. **Academic council/BoS of Affiliating university**
     2. **Setting of question papers for UG/PG programs**
     3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
     4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document]()
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document]()
Link for Additional information	[View Document]()

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 83.33

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 10

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document]()
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()
Link for Additional information	[View Document]()

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 15

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	03	05	01

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 11.04

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	66	259	125	29

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The programs offered in the institution have courses as part of their curriculum which integrate cross cutting issues related to Gender, Environment and Sustainability, Human values and Professional Ethics. These cross-cutting issues are integrated into mandatory and elective courses in the undergraduate courses like Indian Constitution, Environmental Studies, Culture and Diversity, Innovation and Creativity. These soft-core papers help in cultivating the professional ethics among students.

In addition to enriching the curriculum by integrating cross cutting issues, the institution organizes various awareness programs and events through the NSS unit, NCC Wing and Rotaract Club to create awareness among the students about Human values, Ethics, Environment and Gender. The institution provides equal opportunities to boys and girls in all types of student activities conducted. Special programs for girl students are arranged towards attaining women Empowerment. Awareness programs and events are organized on national and international days of importance such as National Science Day, International Women's day, Teacher's Day, Republic Day, Independence Day, Yoga Day, , Sports Day, Environmental Protection Month, etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 72.33

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 2.47

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 33

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

   1.Feedback collected, analysed and action taken and feedback available on website

2.Feedback collected, analysed and action has been taken

3.Feedback collected and analysed

4.Feedback collected

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 62.54

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
441	495	447	337	221

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1000	1000	640	400	340

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
322	362	326	247	162

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

It is a well-acknowledged fact that every year students from diverse socio-economic groups join the institution. The learning and grasping abilitiesof the students are highly influenced by individual capacities and differ from one student to another.The institution has developed a structured mechanism for assessing the learning levels of the students and continuously monitors the same for improving their academic as well as overall performance.

Efforts to identify the students' learning levels:

- Students are made aware of the subjects and their pre-requisites by the faculty members. The initial interaction during **Orientation programme,**coupled with continuous evaluation through **Bridge course** (to assess the basic knowledge, general knowledge, communication skills and soft skills), helps the teachers to assess the learning level of the students right at the beginning of the course.

- The performance of the students on the first internal test, their attendance, involvement in curricular activities and behavior are all taken into consideration to identify learner's levels based on which students are segregated into advanced and slow learners groups.

- Mentees' learning ability is identified by the Mentors based on their academic performance, behavior, social and psychological aspects during the individual interaction session.

The following are the special programs organized for both the learners:

Programs for Advanced Learners:

- Case Study analysis
- Participation and paper presentations in conferences/seminars/workshops
- Book review session
- In house Projects and Surveys.
- Digital Bulletin board.
- Registration on National Programme on Technology Enhanced Learning (NPTEL) portal
- Participation in events organized by professional membership bodies such as ICT and CSI.

Programs for Slow Learners:

- Remedial classes
- Revision and tests based on previous year Bangalore university question paper
- Peer learning
- Study materials are distributed and scheme of evaluation is explained

As a result of these special programs, the academic performance of the students has been improved.

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 30:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

We believe quality and holistic education plays a vital role in molding students' character. it also helps in identifying their innate abilities. Apparently, holistic approach of institution has truly given yields in enriching students' knowledge in their respective streams. It is also strengthening critical, analytical, innovative and creative thinking of the students.

In order to enrich and explore students' knowledge and their quest for innovative ideas, institution gives much importance to experiential learning, participative learning and problem solving methods of teaching learning.

Experiential Learning:

Experiential Learning exposes the students to the world of practical knowledge and helps in understanding the nature and working culture of the organizations. During this process, students will undergo self-learning with their experience and outcome of their learning are projected through the activities like:

- Industrial visits
- Visits to premier research institutes
- Internships
- Role play
- Volunteering(ISR activity)
- Post graduate students mentoring under graduate students in academics.
- Student Council Members

For exploring experiential learning, the institution is having an MoU with Cyberjaya University College, Malaysia and students of post-graduation in commerce (M.Com) were taken to Cyberjaya University as a

part of Students exchange program.

Participatory Learning:

Participatory learning helps in understanding the concepts and the content effectively. It develops abstract level of thinking, critical bent of mind, innovations, interactive skills, presentation skills, analysis of the issues from multiple disciplinary persepectives and encourages the ideas of others. Keeping these views in mind, the institution conducts the following activities.

1. Science Exhibition
2. Unity in Diversity
3. Poster / Collage making
4. Group discussion
5. Quiz and debate
6. Participating in / organizing the intercollegiate fest (COMBIZIT, UDYAMI)
7. Attending Webinars/seminars/guest lectures
8. Digit reader

Problem-Solving:

Problem solving learning technique motivates students for better understanding and addressing the contemporaneous issues. The involvement of the students in this learning process helps in cultivating the sense of inclination towards academics and developing the abstract level thinking while solving the problems. To inculcate the qualities of problem solving, the institution involves students in the following activities:

1. Programmer of the month
2. Designer thinking
3. Participating in Hackathon
4. Best Manager
5. Brain storming
6. Project based learning

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teaching and learning is a continuous process. The continuous refinement helps in effective classroom delivery. ICT tool is one of the aspects in the teaching – learning process. The institution is having well equipped classrooms with ICT tools. Institution promotes teacher's up-gradation of knowledge in

technology for better usage during the teaching -learning process. It gives comprehensive information on a new avenue of ICT in teaching and learning process. The academy conducts frequent orientations on teaching and learning process that have helped the faculty members in harnessing their knowledge and perceptions on use of technology for effective teaching. The institution is also encouraging faculty members for NPTEL courses on their respective domain. The considerable numbers of faculties are taking the courses at regular intervals. Consequently, it has stretched the learning process and optimal use of technological tools for effective learning.

Following ICT enabled tools and facilities are used for effective teaching – learning process.

- LCD Projectors are installed in all the classrooms
- Wi-fi Connectivity campus
- Audio tools, LIBSOFT 9.0, CD-ROM, Information unit with printer facility
- Open Journals access, free ware Project tools for students, Distributed networking for administrating office tools for automating examination and evaluation process.
- Automated attendance monitoring system
- Online learning modules were made available through institutional youtube channel, Google classrooms and institutional inhouse LMS modules.
- Automation of Internal assessment mark sheet
- SAT-Self assessment tools for Non-core subjects
- Virtual laboratory – Simulators used to conduct Microprocessor, C/C++/Java & Digital Electronics practical's

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 38:1

2.3.3.1 Number of mentors

Response: 35

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 239.03

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	
List of the faculty members authenticated by the Head of HEI	
Any additional information	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 9.3

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	4	2	2	1

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	
Any additional information	

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.49

2.4.3.1 **Total experience of full-time teachers**

Response: 107

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The institution prepares its own academic calendar of events well in advance before the commencement of the semester based on the Academic Calendar of Events notified by the University. It includes specific dates for completion of syllabus, the conduct of Internal Assessments Test, Pre-finals for theory papers. The internal assessment process is communicated to the students during the orientation program held at the beginning of every academic year there by institution ensures that all students and their parents are aware of the evaluation process.

Institution believes in holistic development of the students. Therefore, assessment measures adopted for this are both transparent and robust with regard to their frequency and mode. Internal tests, unit test, take home assignments, group and individual projects, open book examinations, classroom presentations are some of the modes that faculty utilize to verify whether students have demonstrated appropriate learning goals and outcomes.

Keeping in mind the changing needs of time, teachers are open to adopt appropriate, suitable and feasible ways of assessment of their students. Creative and innovative ideas of students that incorporate cutting edge in technological investigations carry more significance in their assessment. Students' participation in classroom discussion, arts and culture and sports events is also made part of this process. In this way, Institution tries to cope with evolving methods of assessment to make it very robust and focused for the true development of students.

The schedule for the tests and submission of assignments are notified on the notice boards a week in advance. After valuation, answer sheets/assignments are discussed with students. The internal assessment marks list is displayed on the notice board. Any discrepancy in the marks and evaluation is raised by the students are rectified and their by ensuring the transparency and impartial in the evaluation system. Students are asked to sign in the internal assessment mark lists once they are satisfied with the marks awarded. In this way the institution assures an effective mechanism for redressal of grievances pertaining to internal assessment.

File Description	Document
Any additional information	<u>View Document</u>
Link for additional information	<u>View Document</u>

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The institution has well-structured mechanism to address internal/external examination related grievances in an efficient manner which is transparent and time-bound, as mentioned below:

Internal Examination related grievances:

- Examination committee of the institution prepares internal test and preparatory exam time table based on the institutional calendar of events. Prepared Time table and Seat matrix are displayed on the notice board. Every semester two internal test and preparatory examination are conducted. After the test and examination, duly evaluated answer scripts are distributed to the students by the respective faculty. The standard way of answering the questions is explained to the students in the classroom. Any discrepancies in the evaluation of answer scripts are addressed and resolved immediately at the faculty level.

External Examination related grievances:

- The external examination is conducted as per the guidelines and time schedule issued by the affiliating university. Grievances related to the external or university exams like non-receipt of hall ticket, late examination application form submission, errors like misspellings, incorrect subject entries and so on are immediately informed to the university examination cell.

- During university examination any grievances related to question paper like, out of syllabus questions, printing mistake etc. is intimated to concerned university authorities through HOD of concerned subject
- In case of results announced as 'Not Processed' (NP) the documentary evidences such as invigilators diary, consolidated absentees statement, copy of internal assessment marks are sent to the concerned custodian unit to get the results announced.

- When students express their dissatisfaction regarding their university results, Examination Committee advises students to get a photo copy of their answer scripts. Then the concerned teacher goes through the answer script and if there are any discrepancies in the valuation, the students are advised to apply for revaluation within stipulated period.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The analysis of program outcomes and Course outcomes help in evaluating the teaching and learning process. It reflects on student's performance in university examination, it also unfolds the teaching and learning mechanism of the instituion.Based on the learning outcomes instititiuion focuses on learning strategies. At the beginning of any new courses or syllabus revision from the affiliated university, the institution prepares program outcome and program specific outcomes that focuses on measuring their performance in terms of knowledge, attainment of skills, values, attitudes and appropriate judgment. Further the prepared CO, PO & PSO are used as referential material in framing the lesson plans and strategic academic plan at the department level.

Communicated to Teachers:

- The programme outcomes, and course outcomes are highlighted and displayed on the institution's website.
- During the staff meeting program outcome (PO), and Course Outcome (CO) are communicated to the teachers.

Communicated to Students:

- During the oreintation programme the institution communicates PO and CO to the students.
- Programme Outcomes, and Course Outcomes are displayed on the institution's website ,
- Student handbook,and also displayed on departemental noticed board

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The academic programs offered by the institution have clearly stated learning outcome. It is integrated with institutional goals and objectives. The attainment levels of the course outcomes, program outcomes and program specific outcomes are very important parameters for the outcome-based education system. The efficiency and effectiveness of the process is continuously monitored, assessed and improved by taking inputs from the discussion/suggestion/decision taken in the department meetings and General meetings. IQAC Committee also closely monitors the assessment and attainment process.

The following methodology is used to measure the attainment of course outcomes, program outcomes and

program specific outcomes.

- POs and COs attainment are linked to the curriculum teaching – evaluation – skill based education strategies. These strategies are structured right from the beginning of the semester. HOD of the various departments submits the strategic planning report at the beginning of the semester to IQAC. The execution of the planning reports is made available to the students through department circulars, time table and calendar of events.

- **Attainment of COs :**

- The Continuous Internal Assessment and End-Semester Examination are the prime tools for evaluation of POs and COs attainment. The assessment comprises two tests, assignment, presentation, practical and attendance for internal examination. The marks obtained by the students both in internal as well as external examinations are mapped to the COs and POs.

- **Attainment of POs :**

Following are the different methods for Assessment, Evaluation and Measurement of POs :

Direct Assessment methods: .

- The marks obtained by the students in Continuous Internal Assessment and End-Semester Examination are directly mapped into COs and POs.

Indirect Assessment methods :

- Final year student's exit feedback on curriculum is obtained and the same is shared with the departments so that their feedback is discussed and relevant changes, if any, are made.
- Alumni Survey: This survey is conducted annually through Google link or mail with the Alumni to obtain their inputs and suggestions on POs attainment in the real time societal environment.
- POs are also evaluated based on the performance of the students' in terms of their progression in higher studies, qualification in competitive examinations and placement.

The results of the Continuous internal Assessment and End-Semester Examination are placed before the Governing Council to discuss feedback on the attainment of POs and COs.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 79.52

2.6.3.1 **Number of final year students who passed the university examination year-wise during the**

last five years

2019-20	2018-19	2017-18	2016-17	2015-16
363	216	162	148	57

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
402	313	188	183	80

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.52

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

05-08-2021 12:36:54

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	4	4	3

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Academic learning ambience and infrastructure plays an important role in extending apt teaching learning ambience. The academic robustness lies in the planning and execution strategies of the institution. The strategies focused on curricular and co-curricular activities of the institution give an apt platform for learners. The curricular and co-curricular activities like book review, book reading, poetry recitation sessions, projects, internships, surveys, business quiz, management fest, cultural activities and event management have provided adequate space for the transformation of the learners.

The institution has created a platform to generate new ideas and transfer knowledge through Business Lab, IT Forum and Literary Forum, and Incubation Centre. The forums have become a guiding force for students to explore their knowledge and innovation for start-ups. As a result of that, a set of Commerce and Computer Science students have established their own companies.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 3

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	0	0	0

File Description	Document
Report of the event	<u>View Document</u>
List of workshops/seminars during last 5 years	<u>View Document</u>
Any additional information	<u>View Document</u>

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 8

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<u>View Document</u>
Any additional information	<u>View Document</u>
URL to the research page on HEI website	<u>View Document</u>

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.13

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	3	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<u>View Document</u>
Any additional information	<u>View Document</u>

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.72

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
18	2	11	9	14

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has undertaken activities in the following domains which have promoted the neighboring community and at the same time sensitized the students to social issues like girls' education (for instance, Beti Bachao Beti Padhavo), conditions of the underprivileged, environmental wellbeing and the difference between Good and Bad Touch.

1.**Service to the Underprivileged:**

NCC and NSS units of the institution invited orphanage children to the campus and conducted classes and cultural programs to teach and entertain them. Through this practice, the institution made an attempt to inculcate a sense of oneness among everyone. The institution and students extended financial support to the orphanage.

Sensitization: These socially oriented initiatives have developed a sense of concern towards social issues among students and also motivated them to respond to the situation.

 Visit to Beggar's Colony:

Students of the institution visited the Beggar's Colony and served food to the residents. The move helped the students to understand the importance of food and the necessity of sharing and caring for the needy persons.

Sensitization:

- The visit helped the students to understand the social issues and the condition of socio-economically underprivileged. It also guided them not to waste food.

.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 13

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	7	3	1	1

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 16.79

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
100	302	274	31	100

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)
Any additional information	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 3

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	1	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution has the state of art infrastructural facilities spread over 9.2 acres (4,00,752Sq. ft.) of land with built up area of 6.2 acres (2,70,072Sq.ft.) The Institution has modern laboratories, 40 classrooms with 60 seating capacities each with adequate lighting and well ventilated, 1 seminar hall and amphitheatre with 250 &800 seating capacity respectively. All the class rooms, seminar hall and the laboratories are well equipped with ICT facilities.

The details of the classrooms, program wiseare as follows:

Sl. No	Course	Classrooms available
1	B.Com.	15
2	BBA	5
3	BBA-Aviation Management	3
4	BCA	4
5	B.Sc	4
6	BA-Journalism(JPP-1,JPE-1)	4
7	M.Com.	2
8	MFA	2
9	PGD in e-commerce	1
	Seminar Hall (Ocarina)	1
	Total	41

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Response:

The institution firmly believes by giving adequate importance to sports and games leads to holistic development of students. The institution hasadequate facilities for cultural activities, sports, games, gymnasium, yoga etc.

For cultural activities, the institution has one indoor hall with seating capacity of 250 and one open theatre with seating capacity of 800

For indoor and outdoor sports and games the institutions has 600 sq.ft.built up area and 2 acres of playground respectively.

The details of indoor and outdoor games facilities are as follows.

Outdoor games:

- Adequate facilities are provided for Cricket, Football, Volleyball, Netball, Baseball, Softball, Ball badminton, Kabaddi, Tennikoit, Throwball, Basketball, Aquatic center, Long jump, Short put, Javelin, Hammer throw and Discus throw
- Three cricket net practice arenas

Indoor games:

- Table Tennis,
- Chess
- Carom
- Foosball

Gym

State of the art Gym with latest gym equipment's is available

1. Smith Machine

2. Flat, Inclined and Declined Bench Press Machine

3. Flat, Inclined and Declined Bench

4. Dumbbells from 1 To 25 Kg Weights

5.. Ez Barbell 2 Nos,Biceps Straight Bar 4 Feet 2no,Shoulder Press Bar 5 Feet 2 No

6.Kettle Bells 4,8,12,16,24 Each One Pair

7. Angular Leg Press Machine

8. Machine Leg Extension Nd Curl

9. Preacher Curl Machine

10. Machine Lat Pull Down

11. Cable Cross Over Machine

12. Leverage Squat Nd Calf Raise Machine

13. Rowing Machine One Number 5

14. Cycling Machine 2 Number

15. Cross Trainer One Number

16. Treadmill One Number

Functional Equipment

(Battle rope, Swiss ball 3no, rip trainer one number)

Yoga:

Yoga hall with 60 seating capacity is available

Institution encourages for participation of students in sports and games activities by providing them the following:

- Sports kit
- Scholarships
- TA/DA/Pocket money
- Free gym facility
- Free swimming pool
- Free transportation and food at concessional rate to students of Sports Authority of India Bengaluru

Institution encourages for participation of students in sports and games activities by conducting the following events

- Intra class tournament
- Inter collegiate tournaments in association with Bangalore University
- Open indoor and outdoor tournaments
- Soundarya Primer League Cricket Tournament
- International Yoga Day celebration

- Yoga classes are conducted for faculty members and students

Cultural Activities:

To promote cultural events and harness the passion among students, the institutions encourage the students to participate in Inter-collegiate cultural and management fest being organized by other colleges. Every year, one week Talents Day is celebrated to provide an opportunity to students to showcase and exhibit their talents.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 41

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 172.11

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
137.58	171.75	95.06	227.77	13.53

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Central Library of the institution isspaciousand well furnished with seating capacity of 150 students.It is administered by qualified Senior Librarianand Asst. Librarian. Thetimings of the library from 08:00 am to 04:00 pm in all working days. It has 12,788 volumes with 4,260 titles of books. It has also subscribed to4 International Journals, 27 National journals and 23 Magazines. It has a separate reference section for referring reference books, competitive examination books, Literature books of reputed authors.

Library Automation: Library is partially automated. All the books available in the library are updated in the LIBSOFT 9.8, (Library Management software database)

Online Public Access Catalogue: (OPAC)

It enables the library users to know the bibliographic records of 12,788 books available books in the librarythrough computerized catalogue facility.

- Books are bar-coded.
- The computers provided in the library are connected to LAN.
- Wi-Fi enabled.

Book Bank Facility for SC/ST students:

The book bank facility is available for SC/ST students with a separate collection of 365 volumes along with general library.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 3.84

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
3.59	5.30	2.77	4.55	2.98

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 10.36

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 143

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has well-established state of the art IT-infrastructure facilities. The institution has intranet facility with 1 Gbps multimode fiber optic backbone network supplemented with Wi-Fi support services such as website, campus management software, library information system, CC TVs, biometric devices, and Learning Management System (LMS). The IT server centre has 24/7 power backup and standby facilities.

The details of up gradation that has taken place over the last five years (2015-16- 2019-20)

- Number of computers is increased from 60 to 114
- Internet speed has been upgraded from 1 Gbps bandwidth to 50 mbps leased line
- Number of projectors in the classroom has been increased from 5 to 41
- UPS has been upgraded from 3 hrs. per day power backup to 24/7 power backup
- Number of printers is increased from 4 to 8
- Generator capacity of 240KVA
- The entire campus is under CCTVsurveillance

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 12:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 20.86

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
16.19	25.93	16.61	1	7.63

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has well defined procedures and systems for maintaining and utilizing physical, academic

and support facilities.

MAINTENANCE SECTION:

There is a centralized maintenance section for the institutions of Soundarya Education Trust. It is headed and supported by a maintenance engineer, system admin, a dedicated plumber and two electricians. it takes care of the maintenance of infrastructural facilities,like, computers,lift, generator,. Xerox, printer, LCD projectors, plumbing, electrical, carpentry, and sewage. It receives a request letter from the heads of the institutions for repairs and maintenance of the infrastructure and undertakes the required work by following the internal operating procedures. The institution has annual maintenance contract (AMC) for the maintenance above mentioned infrastructure and support facilities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 17.98

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
366	327	206	61	36

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 22.59

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
238	203	257	206	117

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills
    2.Language and communication skills
    3.Life skills (Yoga, physical fitness, health and hygiene)
    4.ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 13.87

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
116	185	55	145	98

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1.Implementation of guidelines of statutory/regulatory bodies
    2.Organisation wide awareness and undertakings on policies with zero tolerance
    3.Mechanisms for submission of online/offline students' grievances
    4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.9

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
36	40	10	7	17

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 63.66

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 303

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.)***) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 11

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	4	2	4

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The objective of inculcating the qualities of leadership, integration and responsibility in the students, a vibrant Student Council is in place along with a strong representation of its students in the academic and administrative bodies/committees. Class Representatives and selected students are members of the student council and included in the following bodies.

- Internal Quality Assurance Cell
- Student Council
- Anti-Ragging Committee and Anti-Sexual Harassment Cell
- Ladies Association
- Grievance Redressal Cell
- Discipline Committee
- Library Committee

Internal Quality Assurance Cell – The Students who are good in academics and actively participate in all activities are nominated to IQAC as Student Representatives. They are also given the opportunity to take part in IQAC Meetings and extend their suggestions for effective functioning of IQAC.

Student Council - Student Council members, under the guidance of teachers, annually organise Talents Day, Unity in Diversity, Youth Fair and mega intercollegiate fest named COMBIZIT (Commerce Management Business Information Technology), which includes competitions like Mad Ads, Counter Strike, App God, Case study, Best Manager, Start-up Plan, Treasure Hunt, Best Manager, Group Dance,

Fashion Show and many more edutainment competitions.

The **Class Representative (CR) system** is fundamental to student representation as leaders. CRs are nominated by the Class Mentors. It allows one male and one female student to represent a classof approximately 60 students each, with regular meetings to ensure the system's efficiency and effectiveness in putting forward the interests and views of the students.

Anti-Ragging committee & Anti-Sexual Harassment Committee- As per the guidelines of UGC, the institution has constituted Anti-Ragging & Anti-Sexual Harassment Committees. The Students are nominated as Members of these Committees. They create awareness about the ill-effects of ragging and sexual harassment amongst students.

Ladies Association – To empower women and girl students of the institution, the institution has a Ladies Association including student representatives. They organize various events that promote gender equality and women empowerment in society.

Grievance Redressal Cell – The students are selected/nominated as the committee members based on their active participation and inclination towards the institution. The grievances raised by the students through suggestion boxes, installed at strategic points in the campus, are opened by the committee members in the presence of student representatives. Most importantly, the complaints are brought to the notice of competent authorizes like principal and management and addressed within the stipulated time.

Discipline Committee – In order to maintain discipline among students and ensure smooth process of curricular and extracurricular activities in the campus, a discipline committee is in place. The Physical Education Director is the convener of the committee with HODs, Faculty and Members of Student Council as its constituents. As and when required, the meetings of the committee are called and suggestions from students are considered.

Library Committee - The Students are also involved in this committee for selecting reference books/journals etc., to upgrade the library.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
8	11	15	0	12

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

On joining the institution, a student becomes a member of the SIMS Family. The Soundarya Institute of Management and Science Alumni Association (SIMSAA) is an integral component of continual relationship of the students with their alma mater. SIMSAA is an active body with many alumni as its members. It has a very active calendar of events through which it not only reconnects the alumni with the Institution and its recent developments but also brings them under its fold for various projects and initiatives. Every year SIMSAA organizes various educational and entertainment programmes. All the alumni are invited to all formal functions of the Institution. An Alumni Meet is organized every year on Independence Day.

An annual welcome party is organized by SIMSAA for induction of the outgoing batch into the Association. The institution conducts meetings with its Alumni Association (SIMSAA) where the alumni provide suggestions with respect to the functioning and infrastructure of the institution. Alumni Meets are also held by various departments where the former students share their industry experience with the students to enable the latter to gear up for the competitive world. The institution utilizes the intellectual inputs of its alumni working in the academic or professional fields to enrich and enhance the quality of curriculum.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

To Ensure Quality of Higher Education and to Enable Stakeholders to face the Contemporary Challenges of the World with Courage, Confidence and Commitment.

Mission

Strive to create Knowledge, to open the minds of the Students to take the advantage of this Educational Opportunity.

- To respect ideas and free expressions of the students
- To identify and to remove restraints on student's full participation, so that students can discuss individual capabilities

Quality Policy

We shall impart the best holistic education, instill excellence and inculcate values which will suit the challenges of the competitive technology driven environment with continual improvement to make every student excel in scholastic and non-scholastic sphere with competency, commitment and compassion.

The institutional leadership maintains decentralization and regular interaction with various departmental heads, committee conveners and other stakeholders to ensure effective implementation of Vision, Mission and Quality policy of the institution.

The Governing Council (GC) of the institution consists of Chairman, Managing Trustee, Chief Executive Officer, Principal and two University Nominees. The Governing Council is the executive authority that exercises general supervision of all institutional affairs. It monitors the entire academic and non-academic activities of the institution.

Internal Quality Assurance Cell of the institution comprises Principal as the Chairman, IQAC Coordinator, Heads of Departments and Conveners of various committees. IQAC strives to achieve the Vision, Mission and Quality Policy of the institution and Core Values of higher education.

Faculty and student representatives are the members of various committees/cells like Grievance and Redressal Cell, Student Welfare, Placement Cell and Counseling Cell. These committees/cells address academic and non-academic issues of students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Accountability and responsibility always go hand in hand. They produce fruitful results in every initiative which could be achieved through decentralization of rights/power and participative involvement of every member.

- The Management draws up the plans, policies and procedures in consultation with Head of the institution, and members of Governing Council as well as IQAC. The actual governance of academic programs is vested with the Principal, HODs and Faculty.
- The Management, Principal and Faculty members work together for the implementation of the quality policies. Principal executes all administrative and financial decisions.
- The principal constitutes various committees for smooth and effective functioning of academic and non-academic activities.
- The Management is committed to grant greater autonomy with proper accountability as well as to decentralize the governance and operations of the Institution.
- Timely meetings with Management, Heads of the Departments, Faculty and various committees are constructive in nature and beneficial in decision-making.

A case study showing decentralization and participative management in COMBIZIT Managerial Fest organized by Institution

Based on the insights that surfaced in one of the staff meetings, Head of the Institution decided to organize intercollegiate fest COMBIZIT 2K16. Later, Head of the Institution called for a meeting to discuss the dates, objectives, events, budget, etc of the proposed event. The proceedings of the meeting were brought to the attention of the Management by the Principal for their approval as well as involvement in the event.

As a next step, Head of the Institution conducted another meeting to constitute various committees including faculty and students for effective conduct of the event. In this meeting, committees were also formed to look after individual events of the fest. Roles and responsibilities for the effective conduct of the fest were equally entrusted to students and faculty members to ensure decentralization and participative management. The committees were as listed below.

1. Advertisement committee, consisting of students and faculty, promoted this event in various colleges/universities across Karnataka
2. Transportation committee ensured safe travel experience to all the participants

3. Registration committee dealt with prompt and accurate registration of the participants
4. Event organizing committee worked towards incorporation of innovative events in the fest

The event was carried out for two days i.e. 23rd and 24th September 2016. It was inaugurated at 11 am. Day one events included Best Manager, Business Quiz, Mad Ads, Business Plan, Web Designing, Creative Photography, etc. Second day was dedicated to the cultural events. More than 1500 students from 60 colleges participated in the fest. The valedictory function was graced by the Kannada film actors Dananjya and Sanchitha Shetty who promoted their upcoming film Badmaash. This event was successfully coordinated and executed by the students and faculty of the institution. The Management supported the event through funding, encouragement and active engagement.

All the committee members did a commendable job through their commitment and rendered the event a great success. This event represents a culture of decentralization and participative management in the Institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Institution has formulated a strategic plan for continuous refinement to attain better results.

The Strategic plans are to:

- Upgrade and augment infrastructure in accordance with changing needs
- Transform traditional classrooms into ICT enabled classrooms
- Introduce PG and UG Programmes in various disciplines
- Take initiatives for Research and Development
- Encourage students to undertake industry sponsored projects and internships
- Introduce value added certification programs
- Enter into MoUs with various industries, professional bodies and Institutes
- Organize faculty and student exchange programs
- Organize seminars/conferences/workshops/FDPs
- Organize inter-collegiate management/cultural fests/sports meets
- Improve admissions, results and placements
- Organize on-campus placements
- Establish gym.

Sincere efforts are made at the institute to realize all the above mentioned strategic plans.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Institution has a well-structured administrative department. The governing council is the highest decision-making body who gives constructive suggestions and recommendations to the management in implementing various policies related to academics, administration, recruitment of competent teaching and non-teaching staff, service rules, appraisal procedures and other policy matters. The Institutional website represents the administrative hierarchy of the institution.

Statutory and non-statutory committees are constituted to share the responsibility for orderly functioning of the Institution under the guidance of Head of the Institution. These committees are listed below:

Statutory Body

Governing Council – Governing Council of SET is the statutory body of Institution. Its members are the main functionaries of decisions pertaining to both academic and non-academic aspects of the Institution.

Non-statutory bodies

Grievance Redressal Committee- This committee examines and resolves grievances received from the students about any academic as well as non-academic inconvenience faced by them.

Examination committee- The committee is responsible for the smooth conduct of both Internal and University examinations.

Admission committee- This committee deals with devising strategies to attract prospective students and determines minimum requirements for admission into a specific programme, fee structure and required documents.

Library committee- Library committee concerns with the matters such as availability of books, adequate copies of a book, and maintenance and user friendly access to library facilities.

Internal complaint committee (sexual harassment committee)- Internal complaint committee, known as anti-sexual harassment committee, takes up matters of safety and security of all students as well as handles disputes between students.

Cultural committee- Cultural committee of the Institution strives to acquaint students with our age old culture(s) as well as culture(s) of other groups by organizing events like ethnic show, culinary fest and celebration of popular personalities or historic events of regional as well as national significance.

Academic audit committee- Academic audit is entrusted to and performed by the Internal Quality Assurance Cell (IQAC) of the Institution. This committee ensures that all academic activities/events occur effectively as well as within the stipulated time.

Anti-ragging committee- Primary objective of this committee is to maintain ragging free ambience in the Institution premises. Because, ragging is considered a very serious crime which every student must refrain from at any cost.

Minority committee- This committee aims at the welfare and development of minority committees through justice/equality and encourages their participation in all mainstream activities.

OBC committee- This committee is meant for the development, justice and equal status to the students belonging to this social group.

SC/ST committee- SC and ST committee caters to various needs of the members of the SC and ST groups in order to provide them with equal opportunities to fulfil their aspirations.

Appointments, Service rules, Procedures

The recruitments are made transparent by duly advertising vacant position as well as through personal contacts and approaching university faculty to recommend candidates for faculty interviews. The shortlisted candidates are asked to give a demonstration class under the supervision of subject experts.Service rules and procedures are guided by Soundarya Education Trust norms.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution safeguards the welfare of staff members with utmost care and concern. The following are the welfare measures extended to the teaching and non-teaching staff of the Institution:

Teaching Staff

- Financial assistance granted to faculty attending conferences and workshops
- OOD facility is extended to represent Institution at International / National / State Level conferences/seminars/workshops as resource person/paper presenter/participator
- Employee Deposit Linked Insurance (EDLI) with a maximum assurance of Rs.600000 in the event of death of employee insured, during the period of service
- Special concession to the employees to get diagnostic services at **Soundarya Diagnostic Centre**
- Casual leave encashment facility
- Felicitation to teachers on Teacher's Day who have completed five years of service in the institution
- Concession in admission fees to the wards of teaching staff
- Gym, Aquatic & Sports facilities
- Out-bound trips

Non-Teaching Staff

- Employee Deposit Linked Insurance (EDLI) with a maximum assurance of Rs.600000 in the event of death of employee insured, during the period of service
- Free food at the canteen
- Free accommodation facility to the needy Class – IV employees
- Free transportation facility
- Felicitation to non-teaching staff on Teacher's Day who have completed five years of service in the institution
- Special concession to get diagnostic services at **Soundarya Diagnostic Centre**
- Casual leave encashment facility
- Uniform is provided free of cost to the class – IV employees

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 23.82

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
20	7	7	7	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	3	1	1	0

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 13.31

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
10	11	2	1	1

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Institution has been pursuing the performance-based appraisal system for faculty members. It relies on a range of parameters for faculty appraisal based on their area of specialization; following are some of them.

Teaching & learning process:

- Usage of technology and innovative teaching strategies
- Pass percentage
- Student counselling
- Student feedback
- Project guidance
- Guidance in career-orientation
- Remedial and bridge courses
- Experiential Learning

Academic Enrichment:

- Membership of Professional Bodies
- Improvement in Qualification
- Research Publications

Academic Administration:

- Coordinating Training & Placement activities in the department(s)
- Participation in Sports, NSS / NCC / Other services/activities
- Organization of events at Departmental and Institutional level
- Participation in Departmental and Institutional level administration

The faculty members should submit the appraisal form to Head of concerned Department with relevant proofs. Head of the Department reviews the appraisal report of the faculty members and submits it to the Principal for necessary action. In addition to the self-appraisal form, feedback is also collected about faculty performance from the students.

Non-Teaching Staff:

The Head of the institution submits an annual confidential report on the performance of non-teaching staff considering the following parameters:

- Punctuality
- Discipline
- Updation of qualification
- Improvement of working skills

Outcome of performance appraisal reports

The faculty members falling short of their competency are called for a personal meeting by the Principal in the presence of the respective Head of the Department. In the meeting, principal brings to their attention their grey areas and asks them to improve their performance within the given time.

File Description	Document
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution has its mechanisms of both internal and external audits for all the financial transactions of the Institution every year.

Internal Audit- The finance officer of SET verifies books of accounts once in three months for true and fair view of the financial transactions of the Institution.

External Audit:

M/S Simon Rodriguez and Associates, Bangalore have been auditors for the Institution from the past two and a half decades. First, an annual external audit is conducted and the reports are submitted to the

management. The Finance Officer then ratifies these reports. With all statutory obligations duly complied, there were no major audit objections raised until the last audit. The last audit was done for 2019-2020.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution developed a strategy for mobilizing resources and ensured transparency in the financial operations of the institution. Since The Institution is self-financed, it primarily depends on the admission fees to mobilize funds.

Mobilisation of funds

The major source of revenue generation is admission fees. Every year the admission fees structure is decided by the management in consultation with Head of the Institution.

Utilisation of resources

The resources mobilized are used for:

- Employee salaries & benefits
- Affiliation and renewal fees
- Purchase of books/journals/magazines/periodicals
- Furniture, laboratory equipment, consumables, etc
- Office maintenance
- Optra service charges
- Uniforms
- Training & Placement
- Software procurement, up-gradation and maintenance
- NCC, NSS & Sports activities
- Wi-Fi, internet & networking
- Printing & stationery
- Advertisement
- Power and fuel
- Security service charges
- Travel and conveyance
- Management fest, Cultural/Annual activities
- Guest lectures and industrial visits
- Conferences/seminars/workshops/FDPs

Other contingencies and miscellaneous expenses

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC of Institution has been striving for its consistent and catalytic intervention to improve the academic and administrative performance of the institution. The Cell proposes measures that enhance institution's efforts towards quality through institution's best practices.

1. Institutionalization of Online Certification Courses

IQAC suggested the introduction of online certification courses. This was implemented in 2019. Students are motivated to take up the online courses offered by various MOOCs platforms such as NPTEL to enhance their domain specific as well as interdisciplinary knowledge. Students who register for these courses are given added values in the internal marks. This initiative has improved the self-learning skills and enriched the knowledge of the students. These courses have enhanced their creativity and originality.

Likewise, IQAC is motivating the faculty to get certified in advanced courses in their domain and in the field of outcome-based education.

Outcome:

These courses enhanced the knowledge and skills of both faculty and students in their area of expertise. Faculty do not only enrol themselves on various courses but also mentor the students. One of the faculty members even got 1st rank in the NPTEL (commerce domain) course.

2. Organising seminar, conference and workshop for students and faculty to strengthen Research Culture in the Institution

IQAC plays a vital role in organizing regular seminars, conferences and workshops by inviting eminent resource persons from the field of industry and academia to encourage and inculcate the research culture among students and faculty of the institution. The Cell also guides and encourages faculty and students to participate and present papers in conferences and seminars organized by other colleges/universities. As a result of this, faculty have published their research papers in UGC approved journals. The institution also supports faculty members by providing financial assistance and OOD provision for attending conferences, seminars, workshops and FDPs.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The Institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. At the beginning of the semester, faculty members are instructed to prepare their lesson plan of their respective subjects. Lesson plan includes topics, planned date, content analysis, pedagogy, instructional strategies/resources and the evaluation technique. Lesson plans are strictly followed by the teachers and monitored by Head of the Department. The lecture delivery system is analysed with the help of lesson plan. Head of the Department observes lectures delivered by the staff regularly and assesses the progress of the syllabus in periodic staff meetings. At times, teachers are expected to conduct extra coaching classes for slow learners. The Principal evaluates the implementation of the academic calendar. Any deviations in the implementation of academic calendar are rectified. As a result of these measures, the teaching learning process and general discipline in Institution have improved considerably. Review of learning outcomes is done by taking feedback from the students. In accordance

with students' feedback, corrective measures are taken by the Principal in consultation with HoDs and faculty. The co-curricular activities are also initiated and executed according to institutional calendar of events based on the calendar of events of Bangalore University. As a result of these, there is a considerable improvement in admissions, results of final year students and placements. A number of pre-placement talks, trainings on employability skills, organization of conferences and workshops helped in transforming slow learners into moderate learners. Additionally, students' participation in co-curricular activities increased considerably.

Post Accreditation Quality Initiatives

- Introduction of post-graduation programs - M. Com, M. Com(FA) and PG diploma in E-Commerce
- Introduction of UG Programs in B.Sc., BA and BBA in Aviation Management
- Conversion of traditional classrooms into ICT enabled classrooms

- Established Language Laboratory
- Established Physics, Chemistry and Mathematics Laboratories
- Upgradation of Computer Science Laboratory
- Membership with All India Management Association, Confederation of Indian Industry
- Appointed additional technical staff for laboratories and library
- Appointed more number of qualified and experienced faculty
- Functioning of IQAC made more effective
- NCC wing and Rotaract club are introduced
- Skill oriented / value added certification programs are introduced
- Establishment of placement cell with qualified placement officer
- Upgradation of Library
- Campus under CCTV surveillance
- Online certification courses (NPTEL) introduced
- Upgradation of infrastructure to cope up with increased student strength
- Organized more number of seminars/conference/workshops/FDPs
- Organized inter-collegiate fest

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Institution,in association with the Ladies Association (LA), organized various programmes that promoted gender equality amongst faculty and students. Unnati and Dwani, offsprings of the Ladies Association are the structured and supportive platforms extended to the girl students and women faculty of Institution to enhance their self-esteem and personality. The Institution Ladies Association Cell held various activities in this regard.

Events conducted under the Ladies Association are:

- Guest lecture on Women in Science
- National Girl Child Day
- e-Collage on SAVE GIRL CHILD
- Women's Week
- International Women's Day
- Vicharika – Faculty Development Program on Women's Health and Mind
- Breast Cancer Awareness
- Women Empowerment: Discovering the Secret Code of Success
- Women Empowerment and Self Defense: SWARAKSHA For Women
- Women Empowerment and Personality Grooming
- Women Health Awareness

Anti-Ragging and Anti-Sexual Harassment Cells of the Institution build very healthy relations amongst male and female members of the Institution for rational and civilized society. Students are educated on gender equity frequently.

All the decision making bodies consisting of students such as IQAC, Class Representatives (CR), Student Council, NSS Unit and NCC Wing maintain equal representation of boys and girls. Most of the Committees include female teaching and non-teaching staff to ensure wellbeing of girls and women. The campus is under CCTV surveillance to extend safety and security to the students. If students are found violating norms of appropriate behavior, they are counseled and asked not to repeat such socially unacceptable behavior.

To maintain menstrual and health hygiene, a sanitary napkin machine has been installed in girl's common room. A health center is available for girl students for primary health treatment. There is also a common room available for girl students. Similarly, a counseling room is in place to counsel the students who misbehave.

Following facilities are available for the promotion of gender equity:

1. **Safety and security**

- The institution has a special squad with fulltime security personnel to ascertain safety and security of all students and staff.

They monitor safety and security in floors of the building, classrooms, playground, cafeteria, laboratories and library.

- CCTVs are installed at the entrance gate, cafeteria, parking area, classrooms, office and corridors of different floors for safety and security purpose.
- ID cards are issued to the students and staff to prevent the entry of outsiders into the college premises.

1. **Counseling**

- The ladies association organizes activities associated with gender equity for the students.
- Formal and informal counseling is given frequently to those in need.
- Ladies association members and other staff members motivate and inspire the students to improve their overall personality by actively participating in various initiatives of the institution.
- Mentors counsel the students from socio-economically underprivileged classes.
- Confidentiality of the personal concerns of the girl students shared during counseling is preserved.

1. **Common room**

The institution has dedicated well-furnished common rooms for staff, boys and girls**.** Common rooms are equipped with recreation facilities.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The institution has facilities for the management of

- Solid waste
- Liquid waste
- E-waste
- Hazardous chemicals and radioactive waste management

Solid Waste Management:

- Dustbins are installed at strategic points in the campus for collection of solid waste
- Awareness on segregation of waste is created to use blue dustbin for dry waste and yellow dustbin for wet waste.
- The solid waste is segregated in to bio-degradable and non-biodegradable.
- Non- bio-degradable are disposed with the help of Bruhath Bengaluru Mahanagara Palike.
- Biodegradable waste used as compost for trees in the campus.

- **Liquid Waste Management:**

- Liquid waste generated in chemistry laboratory and other places is disposed through proper channel.

- **E- waste Management:**

The Institution is sensitive in identifying environmental problems with regard to E-waste. The institution has formulated e-CLUB (Environment club), which conducts various programs in creating awareness about the ill impact of E-waste. E-waste bins are placed at strategic points in the campus. The E-waste generated in Computer, Physics and Electronic labs is collected carefully and given to the vendor. The institution has entered MoU with **Sapthagiri Computer Sales and Services Bengaluru** for disposal of E-

waste.

- Awareness programmes are initiated on e-waste management
- The non-functional computers, equipment and its peripherals are safely disposed
- Waste compact disk is used by the students for decoration and participation in competitions

Hazardous chemicals and radioactive waste management

Hazardous chemicals used in the chemistry laboratory are diluted using suitable chemicals and then disposed. For example: Hazardous Phenol crystals being hygroscopic in nature cause corrosiveness, skin burning and eye irritation when exposed.To avoid these hazardous effects, the Phenol crystals are diluted by adding required quantity of water and then used for experimentation purpose.

Radioactive sources are not used in the Laboratory.

File Description	Document
Any other relevant information	[View Document](#)
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**

5. landscaping with trees and plants

Response: D. 1 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Tolerance to cultural, racial, ethnic, regional and linguistic variations

At SIMS no one feels left out. Several cultural fests, guest lectures, talks and speeches were arranged in order to learn tolerance towards variations. The institution regularly conducts Yoga, Walkathon and Physical Fitness camps to keep its members active and energetic both mentally and physically.

Regional festivals like **Onam**,**Kannada Rajyotsava**, etc., are organized in the institution to sensitize students to the history & cultures of other regions. Students from different parts of India are motivated to share peculiarities of their food, language and culture.

Ethnic day is organized every year to promote ethnic & regional tolerance towardslesser-known cultures. The institution organizes various ethnic events such as culinary fest, arts& crafts, ethnic wear, etc. The **International Mother Language Day** is celebrated in institution on 21st February of every year to promote multilingualism and tolerance towards lesser-known languages. Pictures/video clips of different practices across cultures/religions collected by our students are projected as part of the **collage making event**.

A Fund Raising ISR activity for **Divyangjan students of Deepa Foundation** was held at the Institution. The Divyangjan students exhibited their outstanding talents through cultural activities like classical Indian solo and group dance, classical Indian songs and music. They were gifted with INR 2500. **Unity in Diversity: an Interdepartmental Fest** was accomplished by the faculty and students of all departments of the institution. A guest lecture on **Behaviours Transitional Education** was delivered by **Prof. Siddhananda**.

Talent's Day was organized in the campus which included events such music, dance and mimicry. The Institution students held an **Awareness Programme on Diseases Caused by Mosquitoes and Prevention** at Madanayakanhalli slum, Bangalore on 18th July 2016.

An extension activity on **Using Social Media Smartly** was conducted at Government Highschool, Chikabanavara by our students. Students and faculty paid visits to **Beggar's Rehabilitation Centre**and **Faith Foundation: Elder Health Care Centre**.

Mind Reading Computers as part digital education was targeted at government school students by the students of the institution. Next, under digital literacy, **Cashless Transaction** workshop was conducted by the faculty and students for the needy persons.

Several extension programmes were executed by the students of the institution, namely i) **Creating Awareness among Villagers about Insurance and Banking** ii) **Cleanliness and Hygienic Practice for girls and women of the villages** around Bangalore.

Institution students **presented** the Sidedahalli Government School students with **Health Kits**. On **International Women's Day**, faculty and students of the institution distributed **100 sanitary napkins** to the girl students of Government School, Mallasandra. Further, students of the institution also organized a Camp on **Pulse Polio Awareness** in Dasarhalli. A **Free Medical Checkup** was coordinated by the students in association with Rotaract, Chimney Hills, Bangalore.

Differently abled students and staff are never discriminated for any reason whatsoever. They are assisted through ramps, lifts and human assistance.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The end goal of all education is to shape the future generations who would be responsible and committed to national growth. SIMS places all of its faith in the Constitution of India and is proud of its technical dexterity. The Institution ascertains that every member of the Institution identifies, recognizes and discharges their fundamental duties responsibly as a citizen. For this, it organizes various events that create awareness about the Constitutional commitment. SIMS always upholds the rights of every member of society. The list of events conducted in this light every year is as follows.

Organizing **Republic Day, Independence Day and Constitution Day** all members of SIMS are reminded of their roles and responsibilities towards the nation, fellow citizens and society. Some of the fundamental duties of the Indians as outlined in the Constitution include 1) to abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem 2) to uphold and protect the sovereignty, unity and integrity of India 3) to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women 4) to value and preserve the rich heritage of our composite culture 5) to develop the scientific temper, humanism and the spirit of inquiry and reform and 6) who is a parent or guardian, to provide opportunities for education to his child, or as the case may be, ward between the age

of six to fourteen years.

Students are constantly made aware of their duties through the subject Indian Constitution. Projects and tasks completed by them are also evaluated with reference to ethics and principles mentioned in the Constitution.

An event on **Voter's Rights** was initiated by Institution with the intent to convey the value of voting rights to its citizens. When buying services or products from market every citizen may not know their rights. In order to inform students, faculty and parents about some their privileges as consumers, a workshop on **Consumer Rights** was also organized in campus.

A **Digital Indian Initiative** was held by the students and faculty for the benefit of Class D employees of the institution. Quiz competition on **Who is a Proud Indian** was conducted by the institution to make students aware of their roles and responsibilities. The institution arranged a **Blood Donation Camp** to donate blood to blood banks. On 21st June, the institution celebrated **International Yoga Day** with a workshop on various yogasanas. A guest lecture on **RTI Act** was also organized in order to spread awareness about various components of the Act.

The **World Environment Day** is organized every year to preserve and grow biodiversity. Cleanliness is next to godliness. Health is determined by the quality of environment. **SwachhBharath**as well as**SwacchBharathSwasthBharath Abhiyan** were conducted by the institution not only in campus but also in the surroundings. As a result, students realized their commitment towards the wellbeing of their society.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Commemoration of National and International Days/Events

To mark respect and remember the great works, socio-cultural national-international contributions, sacrifices and dedications, the Institution celebrates various personalities and events of national and international importance.

Institution celebrates the events of national importance such as **Republic Day and Independence Day**on 26th January and 15th Augustrespectively by unfurling the Tricolor. Dignitaries and guests strive to inculcate a feeling of pride, patriotism, zeal and love for our great Nation among the students as well as upcoming generations. Principal, HoDs, Governing Council Members honor the celebrations along with students. Besides these, **Kargil Day** and **Pulwama Day** are recalled as black days to pay tribute to the soldiers who laid down their lives to secure the nation.

To recall the great contributions of social reformers like **Mahatma Gandhi**, **Dr. B. R. Ambedkar** and **SardarVallabhbhaiPatel**,they were venerated on the occasion of their Birth Anniversary in the Institution.Members of SET Governing Council, Principal and faculty and students rendered the event a successful one. Speeches by the chief guests, faculty members and posters by students threw some light onMahatma Gandhi and SardarVallabhbhai's relentless fight for the Indian independence. They also discussed Dr. Ambedkar's contributions to Indian society, law, economics and politics.

To commemorate the genius of **Swami Vivekananda**,theinstitutioncelebrates his birth anniversary as **Youth Day**. Swami Vivekananda was instrumental in giving India a global recognition. Talks by experts and documentaries on Swami Vivekananda's life and achievements are organized to motivate students and see him as their role model and progress in life. **Teacher's Day** isheld in Institution on 5th Septemberin order to revere and realize teachers' contribution in building an informed and rational society. Every year 8th March is celebrated as **International Women's Day** in campus to promote gender equity in society & world. Students and faculty actively participate in this event so as to see the world is free of gender bias and discrimination for women.

Science is the means of all human development in the world. In this day connection, **Science Day** is held in the institution to promote scientific inventions and scientific temperament among students and faculty. The Department of Hindi celebrates the **Hindi Divas** every year to create awarness of Hindi language.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)
Link for Geotagged photographs of some of the events	[View Document](#)
Link for any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice I

Title-   Feel Employable

- To enrich and exhibit innate ability of students
- To enhance presentation skills
- To improve communicative skills
- To strengthen competence in every endeavor that students undertake
- To improve analytical and critical bent of mind
- To keep abreast in contemporary changes
- To inculcate professionalism and sense of commitment
- To understand the nature and approach of industry during recruitment process
- To develop emotional intelligence among students
- To mold students based on their thrust area

The Context:

Education is one of the instrumental forces in molding the prospects of students. It is place where students hone and harness their skills from time to time for the improvement of their career. By all accounts the responsibility of educational institution is immense in enhancing employability skills among students based on the need and requirements of industry. Effective communicative skills play an exceptional role in providing good number of avenues in the globalized world.

It is observed that there is a huge gap between industry and academia. Employers feel that majority of students are good in academics but lacks in employability skill, like communication, presentation and interpersonal and intrapersonal skills and this is also a cause of poor employable skills among students. The scenario of our institution is not different from the overall impressions about present generation employability skills. Thus, in order to bridge the gap between industry and academia institution has started best practice under the title of ' **FEEL EMPLOYABLE'** through this it started addressing the issues like building competency, communication and employable skills among students by conducting training programs and value added courses.

The Practice:

Institution is striving hard to ensure the skills, knowledge and competency of students through various initiations like value added/Certificate courses in Remedial English, soft skill training, crash courses in quantitative aptitude, communicative skills and advance learning in English. This approach and practice is gradually paying rich dividend by enriching language competency, updating knowledge on contemporary trends, experiential learning through field visits and internships. Department of English and Placement is sharing and providing the responsibilities in improving skills of students. At the same time institution is also conducts lectures by inviting industry experts, HR trainers and experts in different fields. As matter of fact in the beginning placement percent of the institution was not encouraging; after the Feel Employable practice the considerable changes in attitude language skills and overall knowledge of students as much improved than earlier.

   Department of English conducts special classes thrice in a week for improving language skills and training in presentation, pronunciation with help of language lab, articulator skills and overall improvement in language competency. Fortunately faculty members of the department are good in training skills and also worked as trainers in soft skills. This has truly encouraging the institution for preparing students in employable skills. From time to time it is redefining the approach and requirements for the betterment of student's community in general.

Evidence of Success:

The initiation of Feel Employable has been giving a sense of momentum in enhancing self-confidence, language competency and self-driven approach of students. Earlier the participative learning of students was not encouraging. Students use to show lack luster response in every endeavor of the institution. The firm approach and commitment of the institution has started giving results during placement. Though initial number of placement was not good and encouraging but the mind set and approach of students' participative learning has increased considerable.

Problems Encountered and Resources Required:

In the beginning of the initiation majority of students were reluctant in attending value added classes and soft skill training. But institution was firm in executing its strategies and plan in bringing change in learning skills, attitude and overall approach of students. The firm conviction of the institution has started giving yields in improving language and communicative skills of students. The diagnostic test has helped in segregating students learning levels and their gray area of students. As a result in house resource people as well as outsourced resource has created apt learning ambience of communicative skills and that also started improving knowledge, employable skills among students in general.

Best Practice – II

Title: Holistic Education

Objectives:

- To harness the meritocracy of students and provide platform to explore their skills
- To extend helping hand for need and deserving students
- To provide financial assistance to the poor students irrespective of category

- To ensure higher education for all
- To provide quality higher education for rural area students
- To address contemporary issues and trends through higher education
- To enhance thrust area of students and provide necessary support to reach out their goal
- To build social responsibilities through holistic education
- To prepare stakeholders in facing contemporary challenges and opportunities

The Context:

In the fast changing scenario majority of challenged section of the society is unable to afford higher education due to its expenses. The ratios of higher education in India substantiate this claim. In the surrounding of the institution most of the students are not well to do and they are unable to afford higher education. In fact the meritocracy and the zeal of the students are truly appreciable but the financial status is discouraging them to continue their education. This scenario sensitized our Chairman and established the Soundarya Education Trust to fulfill the dreams and aspirations of weaker section of the society. Institution provides financial assistance to the needy and deserving students. This approach has given enough space for the learners.

The Practice:

By all accounts degree alone will not help to gain employment opportunities in the fast changing globalized world. In addition to this students should undergo value added certificate courses so that industry would be able recruit students. Keeping these views in mind Institution provides financial support in value added courses, and also gives free/ financial support for the deserving and meritocracy students at the time of admission. Every year on an average 250 students get benefit. At the same time good number of initiatives of the institution like, free transportation facilities to all students, free education to menial staff children, fee concession for the employee of the SET has truly encouraged and helped the poor and aspirant people to get quality higher education. The result has reflected in the increase of students' strength of the institution from 92 to 1338. This is the testimony of growth and the yield that institution is getting through its best practice

Evidence of Success:

The factual number of the students and its result is the outcome of initiation. Earlier students were struggling to get higher education at affordable price because of this most of the students didn't continue their education. Since the inception, our institution is trying to help them to fulfill their aspirations. Timely financial support, free ship at the time admission fee concession for sports students and adequate time for remittance of fees has helped deserving poor meritorious students to attain degree of their choice. Every year institution has been extending its hand for the betterment of student's community and increase of student's strength is the testimony of success in providing holistic education by the institution.

Problems Encountered and Resources Required:

It is known fact that every good initiation or practice would face ups and downs; our institution is no exception to this. SIMS was established in 2007 with 92 students and 9 faculty members. In the beginning, institution faced so many challenges like providing infrastructure facilities, transportation facilities to

remote areas and meet out the demands of students' community. In spite of this institution didn't lose its faith and continue to work for the betterment of students in providing quality higher education. At the same time it was challenging task to get and retain quality faculty members and fulfill their demands. Gradually it identified the area of improvement and started attracting both students and faculty members. As a result, today the strength of the institution has reached more than 1338 students and 44 qualified faculty members.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vision of the Institution:

"To ensure quality higher education and enable stakeholders to face the contemporary challenges of the world with courage, confidence and commitment".

In the recent years, the institution conducted more than 14 value added programs for students. As a result, 26 students earned and successfully completed their internships in leading industries. These two areas have contributed immensely to the enrichment of teaching-learning and employability skills among students.

The institution has been a member of NPTEL. Over 243 students and faculty registered on various NPTEL courses and 100 of them qualified the respective courses with a centum each. The average pass percentage was 75. This initiative was instrumental in expanding the knowledge of specific domains and contemporary/current trends among both faculty members and students.

Institution organized a number of national and international conferences and seminars to imbibe research culture among faculty and students. Students undertook field projects and made poster presentations during National Science Day and internal examinations. Research culture in the institution was further strengthened through monetary benefits to the faculty engaged in research work.

The institution increased the number of computers from 60 to 114 to promote digital learning. Interned speed has been upgraded from 50 Mbps to 1 Gbps for self-learning and timely access to e-resources. The number of classroom equipped with projectors has been increased from 5 to 41. All 3 Hrs. of power backup UPS have been replaced with 24/7 power backup. The number of printers has doubled from 4 to 8. The entire campus is under CCTV surveillance for safety and security of it all the members. Thus, the institution extended cutting edge infrastructure to students and faculty to impart quality higher education.

To elevate placements of the students the institution is associated with over 75 companies. To date around 109 students have been placed in leading firms. The institution conducted 18 capacity building/training programs to augment the placements. The placement cell also provided the students with training on leadership and managerial skills for both higher studies and employment.

Institution exercised participative management to a good extent. All the decision making bodies and committees of the institution guarantee fair representation of male and female students and faculty members. The Members of these bodies and committees were reshuffled at regular intervals to ensure that everyone got an opportunity to showcase their skills. Almost each event organized in the institution had a new set of members from students and faculty either male or female. COMBIZIT 2K16, intercollegiate fest, is a testimony to this.

Institution is well aware of its social commitment. Students and faculty participated in several extension activities and community development programmes to confirm collective development of all sections of society. Outreach progrmmes were focused on village residents and school students to educate them on various government schemes available as well as the importance of health and hygiene among girls and women.

Participation of students in sports was carefully fostered by the institution. It encouraged the holistic development of students through sports by extending the financial assistance of 10 lakhs. Hence, along with appreciable academic achievements, more than 42 students represented the institution at university, national and international levels in various sports categories. Further, 10 of these sports achievers have taken up different sports coaching jobs. And, as a moment of pride, 3 of them are serving in the Indian Army. Two students are working in the Indian Railways and as lecturer respectively. A good number of them have enrolled for higher education. Unlike most institutions of higher education, the institution pursued holistic enrichment of students through their encouragement and overwhelming participation in sports.

In this way, the institution maintains its distinctiveness in every avenue of curricular as well as extracurricular initiatives. Value added courses and internships are keys to effective curricular delivery. Teaching learning practices were enhanced through NPTEL courses as well as complementing traditional teaching methods with innovative ICT enabled tools. Seminars/conferences coupled with research project based learning effectively enriched the research culture in the institution. Digitalization of the institution and library facilities facilitated self-learning and e-learning skills among students and faculty. Students are supported by responding to their feedback or grievances as well as accelerating placements. Participative management, as evident in COMBIZIT 2K16, has been the nature of governance and leadership of the institution. Various outreach activities carried out by the students along with faculty contributed to the development and literacy of the surrounding communities. To sum up, each of these initiatives by the institution enriched leadership and managerial competencies and skills of the students.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

In accordance with the exit report of the NAAC I cycle, the institution implmented the recomendations by introducing two postgraduate and three undergradaute programmes along with one PG diploma in e-commerce. The instituion intends to offer few more PG and UG courses across various streams. There is a transition to digitalization of academic practices.

The institution wishes to emphasise on earn and learn scheme. It has plans to blend conventional learning with e-learning.

Concluding Remarks :

The SWOC analysis of the institution indicates cutting edge infrastructure, extension of quality higher education to urban and semi-urban youth, innovative teaching learning exercises as its most important strengths which lead to the holistic development of students. Collaboration with industry through formal MoUs and promotion of research culture are the opportunities for the institution to progress. On the other hand, appointment of adjunct faculty from industry, and resource mobilisation through external funding are the challenges the institution wants to tackle in the near future.

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6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
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05	03	03	05	01 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
03	03	03	05	01	 Remark : DVV has made the changes as per provided report shared by HEI.
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
291	66	259	125	29 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
0	66	259	125	29	 Remark : Supporting certificates for the year 2019-20 not provide by HEI.
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
442	496	448	338	222 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---	

| 441 | 495 | 447 | 337 | 221 |

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1000	1000	640	400	340

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1000	1000	640	400	340

Remark : Proper first year admitted student data not provide by HEI .

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 137 Answer after DVV Verification: 107 Remark : DVV has made the changes as per shared experience details of permanent teachers excluding Librarian and Physical Director by HEI.

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year** 3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Provided MoUs has not considered.

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16.52	232.3	98.73	177.06	111.83

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
137.58	171.75	95.06	227.77	13.53

Remark : DVV has made the changes as per addition of fixed assets excluding library books in Schedules shared by HEI.

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: E. None of the above Remark : Provided subscription letter for the year 2020-21 has not considered.
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---------	---------	---------	---------	---------
2.45646	4.53537	2.92428	362273	1.59980 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
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3.59	5.30	2.77	4.55	2.98	 Remark : DVV has made the changes as per addition of library books in schedule shared in 4.1.4 by HEI.
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**

	4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 182 Answer after DVV Verification: 143 Remark : DVV has made the changes as per average of logbook entries of students using library on 3-feb-20 to 8-feb-20).
4.3.3	**Bandwidth of internet connection in the Institution** Answer before DVV Verification : A. ?50 MBPS Answer After DVV Verification: E. < 05 MBPS Remark : Provided bill has not shown internet speed.
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
25.43	26.58	17.82	15.67	9.83

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16.19	25.93	16.61	1	7.63

Remark : DVV has made the changes as per maintenance expense in income and Expenditure account duly signed by CA. Provided supporting statement for the year 2016-17 has not clear.

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	15	22	24	22

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
8	11	15	0	12

	Remark : DVV has made the changes as per pro-rata basis of shared report of sports and cultural events/competitions by HEI.
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has select D. 1 of the above as per shared photos of Pedestrian Friendly pathways by HEI. Provided circulars other than academic year has not considered.
7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above Remark : DVV has made the changes as per shared report of campus environmental promotion activities by HEI.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has select C. 2 of the above as per code of conduct and committee proceeding shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions

1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	4	3	3

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
350	315	250	250	215

2.1	**Number of students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1338	1280	981	709	486

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1337	1279	980	708	485

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
322	362	326	247	162

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
730	730	467	292	248

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
476	356	205	184	100

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
402	313	188	183	80

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
44	44	27	22	20

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
43	43	26	21	19

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
20	18	12	10	07

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
43	43	26	21	19

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
38.55	70.98	86.39	158.41	120.57

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
39	71	86	158	121