



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Soundarya Institute of Management and Science

- Name of the Head of the institution **Dr Suresh C Hegadi**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **08029510260**
- Mobile no **9916650152**
- Registered e-mail **IQAC.SIMS@GMAIL.COM**
- Alternate e-mail **sureshchegadi@gmail.com**
- Address **Soundarya Nagar, Sidedahalli, Nagasandra Post. Bengaluru**
- City/Town **Bengaluru**
- State/UT **Karnataka**
- Pin Code **560073**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Bangalore University**
- Name of the IQAC Coordinator **Ashwinikumar V Koti**
- Phone No. **9886223701**
- Alternate phone No. **08029510261**
- Mobile **9916650152**
- IQAC e-mail address **iqac.sims@gmail.com**
- Alternate Email address **ashwinikumarkoti@soundaryainstitutions.in**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://www.simsbangalore.com>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.simsbangalore.com>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.61	2021	31/08/2021	30/08/2026

6.Date of Establishment of IQAC **20/06/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Enriched teaching learning process through organizing Webinars, as a result teachers were motivated to publish research articles in Journals and Edited books.

Virtual Research Workshops were conducted, it has motivated the teachers to enroll for PhD

FDPs conducted on building language competencies among teachers, the session has helped the teachers to focus on their improvement of their language skills

workshops conducted on ICT enabled classrooms, it has helped the usage of various available technological resource in teaching-learning

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conducted FDP on Educating the educators	Teachers learnt the importance of ICT tools in effective classroom delivery
Conducted Webinars on recent trends in science & technology	Helped the teaching fraternities in enhancing their knowledge & significance of collaborative learning in Higher Education
Conducted Special Lectures on National Education Policy 2020	Enabled the teachers to understand the necessity of Interdisciplinary, multidisciplinary research in higher education

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	14/05/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Soundarya Institute of Management and Science
• Name of the Head of the institution	Dr Suresh C Hegadi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08029510260
• Mobile no	9916650152
• Registered e-mail	IQAC.SIMS@GMAIL.COM
• Alternate e-mail	sureshchegadi@gmail.com
• Address	Soundarya Nagar, Sidedahalli, Nagasandra Post. Bengaluru
• City/Town	Bengaluru
• State/UT	Karnataka
• Pin Code	560073
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	Bangalore University
• Name of the IQAC Coordinator	Ashwinikumar V Koti

• Phone No.	9886223701				
• Alternate phone No.	08029510261				
• Mobile	9916650152				
• IQAC e-mail address	iqac.sims@gmail.com				
• Alternate Email address	ashwinikumarkoti@soundaryainstitutions.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.simsbangalore.com				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.simsbangalore.com				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.61	2021	31/08/2021	30/08/2022
				1	6
6.Date of Establishment of IQAC			20/06/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Enriched teaching learning process through organizing Webinars, as a result teachers were motivated to publish research articles in Journals and Edited books.		
Virtual Research Workshops were conducted, it has motivated the teachers to enroll for PhD		
FDPs conducted on building language competencies among teachers, the session has helped the teachers to focus on their improvement of their language skills		
workshops conducted on ICT enabled classrooms, it has helped the usage of various available technological resource in teaching-learning		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Conducted FDP on Educating the educators	Teachers learnt the importance of ICT tools in effective classroom delivery
Conducted Webinars on recent trends in science & technology	Helped the teaching fraternities in enhancing their knowledge & significance of collaborative learning in Higher Education
Conducted Special Lectures on National Education Policy 2020	Enabled the teachers to understand the necessity of Interdisciplinary, multidisciplinary research in higher education
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Council	14/05/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	15/02/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**20.Distance education/online education:****Extended Profile****1.Programme**

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1079
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2	500
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	427
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	36
-----	----

Number of full time teachers during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>No File Uploaded</td> </tr> </tbody> </table>			File Description	Documents	Data Template	No File Uploaded
File Description	Documents					
Data Template	No File Uploaded					
3.2	Number of sanctioned posts during the year	5				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>No File Uploaded</td> </tr> </tbody> </table>			File Description	Documents	Data Template	No File Uploaded
File Description	Documents					
Data Template	No File Uploaded					
4.Institution						
4.1	Total number of Classrooms and Seminar halls	41				
4.2	Total expenditure excluding salary during the year (INR in lakhs)	2223750				
4.3	Total number of computers on campus for academic purposes	114				
Part B						
CURRICULAR ASPECTS						
1.1 - Curricular Planning and Implementation						
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process						
<p>Response: The Institution is affiliated to Bangalore University, Bengaluru. It adheres to the curriculum of affiliating university for all courses. It meticulously plans and implements the transaction of the curriculum. The Institution offers the self-financing programs in Commerce (B.Com, M.Com, M.Com. in Financial Analysis and PGD in e-Commerce), Computer Science (BCA), Management (BBA and BBA - Aviation), Science (B.Sc. in Physics, Mathematics and Chemistry/Computer Science/Electronics), Arts (BA in Journalism, Political Science and Psychology / Optional English). For effective curriculum delivery, the following measures are adopted: At the beginning of the academic year, Institution prepares Institutional Calendar of Events in accordance with the academic calendar of Bangalore University</p>						

Teachers prepare a Lesson/Teaching Plan for each subject by unitizing the syllabus. Due emphasis is laid on procuring the necessary teaching material and other support resources like books, equipment, ICT media, e-resources, etc. Induction programs and bridge courses are conducted at the entry-level to ensure that the students start the learning process with a firm footing. Meticulous planning is done for effective transaction of the curriculum by giving assignments, conducting unit tests, surprise tests, internal tests, open - book tests and, preparatory examination. Students are encouraged to take projects, in-house seminars, case-studies, internships, industrial visits and surveys. This initiative has reflected a considerable improvement in the academic performance of the students. The institution provides a platform for students to take part in co-curricular activities. As a result, good number of students made a mark in various competitions like management fest, debate, essay, quiz, poetry recitation, athletics, etc. Head of the institution conducts a review meeting of curriculum progression at departmental level. Teaching is planned to blend the educational policies with conceptual and activity-based teaching. Institution practices both traditional and innovative ICT enabled teaching strategies. The introduction of innovative programs and skill development initiatives has created profound progress in the personality of students. The institution conducts Certificate/Diploma programs to bridge the gap between industry and academia. Institution addresses and integrates cross-cutting issues relevant to gender, environment and sustainability, human values, and professional ethics to fulfill the vision of the institution. Head of the institution collects feedback from students regarding their grievances on curricular and co-curricular activities and the same are addressed. The institution has efficient and transparent feedback system on the curriculum involving students, teachers, employers and alumni.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response: The institution follows the academic calendar of Bangalore University which specifies the schedule for various

academic activities for each semester. With reference to the university academic calendar, the Institution prepares its own calendar of events. Regular staff meetings are conducted to ensure smooth and effective implementation of institutional calendar of events. In case of any deviations in the schedule due to unforeseen events, the calendar of events is rescheduled. Following measures are taken for Continuous Internal Evaluation (CIE) Students are assessed based on their performance in given assignments, presentations, co-curricular activities and internal assessment Monthly attendance of the students is monitored Each semester two internal assessment tests are conducted, the internal test answer scripts are valued and valued scripts are discussed with the students for effective writing of answers during the university examinations Preparatory examination is conducted keeping in view the schedule of university examinations to prepare the students psychologically to face and perform better in the university examinations. The institution has good academic ambience and work culture and therefore, it performs the academic events within the stipulated time Based on the students performance in curricular and co-curricular activities, students are segregated as advanced and slow learners Necessary steps are taken for advanced and slow learners Advanced learners are encouraged to involve in in-house seminars and paper presentation, case studies, etc. Remedial classes are conducted and question banks are given to average performers and slow learners before the commencement of university examination

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The programs offered in the institution have courses as part of their curriculum which integrate cross cutting issues related to Gender, Environment and Sustainability, Human values and Professional Ethics. These cross-cutting issues are integrated into mandatory and elective courses in the undergraduate courses like Indian Constitution, Environmental Studies, Culture and Diversity, Innovation and Creativity. These soft-core papers help in cultivating the professional ethics among students. In addition to enriching the curriculum by integrating cross cutting issues, the institution organizes various awareness programs and events through the NSS unit, NCC Wing and Rotaract Club to create awareness among the students about Human values, Ethics, Environment and Gender. The institution provides equal opportunities to boys and girls in all types of student activities conducted. Special programs for girl students are arranged towards attaining women Empowerment. Awareness programs and events are organized on national and international days of importance such as National Science Day, International Women's day, Teacher's Day, Republic Day, Independence Day, Yoga Day, , Sports Day, Environmental Protection Month, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

6

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.simsbangalore.com/NAAC/AOAR2021
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.simsbangalore.com/NAAC/AOAR2021

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

363

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

331

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks and the entry level test conducted by each department. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The tutors of the respective classes of UG and PG extend valid support in classifying the students with reports based on observation and class tests.

- The institution organizes Orientation programmes/Induction programmes for freshers both at the college level and at the department level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. This process helps as a base for monitoring the future progress of the students.
- Bridge Courses are conducted at the departmental level to lift the students to the level of higher education. The Departments of Commerce, Management, Pure Science, Social Sciences and Computer Science organize bridge courses at the beginning of the academic year for the non-subject students enabling them to cope with the programme to which they are enrolled. The Department of English organizes Diagnostic test to assess the communication and English grammar of the student

Strategies adopted for slow learners

- Learning Audit / Tutorial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the struggling learners to

improve subject knowledge and helps them catch up into their peers.

- Group Study System is also encouraged with the help of the advanced learners.
- Academic and personal counseling are given to the slow learners by the tutor, mentor and the counseling cell.
- Provision of simple and standard lecture notes/course materials

Strategies for the advanced learners

- Advanced learners are encouraged to enroll in MOOC Courses - Swayam NPTEL
- Provision of additional learning and reference material are provided to improve their presentation of answers in university examination.
- Coaching is also given in Skill Development Programmes like IoT, AWS computing, Advance Excel, Ethical Hacking, Technical English writing etc.
- Students are encouraged to exhibit working models in Science Exhibition.
- Students are encouraged to propose their research finding through SIMSTRONICS
- The academic achievements of the students are extremely motivated and highly praised by the College by celebrating Graduation Day every year.
- Students, who secured Centum and Exemplary grades in the University Examination, are honored with Medals in the Graduation Day

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1237	41

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response

We believe quality and holistic education plays a vital role in moulding students' character

and it also helps in identifying their innate ability. Apparently, holistic approach of institution

has truly given yields in enriching students' knowledge in their respective streams.

It is also strengthening critical, analytical, innovative and creative ideas.

In order to enrich and explore students' knowledge and their quest for innovative ideas,

institution gives much importance to experiential learning, participative learning and

problem solving methodologies.

Experiential Learning:

Experiential Learning exposes the students to the world of practical knowledge and helps in understanding the nature and working culture of the organizations. During this process students will undergo self learning with their experience and outcome of the learning are projected through the activities like:

- Internships
- Volunteering (ISR activity)
- Student council member

Participatory Learning:

Participatory learning helps in understanding the concept and the

content effectively. It develops abstract level thinking, critical bent of mind, innovation, interactive skills, presentation skills, analysis of the issues in multiple ways and encourage the ideas of others. Keeping these views in mind, the institution conducts the following activities.

1. Science Exhibition
2. Poster making / Collage
3. SIMSTRONICS
4. Quiz and debate
5. Attending Webinars/seminars/guest lectures

Problem-Solving:

Problem solving learning technique motivates students to better understanding and address the issues. The involvement of the students in this learning process helps in cultivating the sense of inclination and developing the abstract level thinking while solving the problems. To inculcate the qualities of problem solving, the institution involves students in the following activities:

1. CODIATOR
2. Design thinking
3. Brain Storming

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.simsbangalore.com/naac

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response

The COVID 19 pandemic ushered in a new form of life, including alternative approach to learning using digital platforms to ensure continuity of learning. Inline with the above, Soundarya Institute of Management and Science, supported continuity of learning through the establishment of Digital platforms such as Google Meet, Google Class room, Optra attendance tracking system.

Recorded videos, Virtual laboratory etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****41**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****nil**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

161

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The institution prepares its own academic calendar of events well in advance before the commencement of the semester based on the Academic Calendar of Events notified by the University. It includes specific dates for completion of syllabus coverage, the conduct of Internal Assessments Test, Pre-finals for theory papers. The internal assessment process is communicated to the students during the orientation program held at the beginning of every academic year there by institution ensures that all students and their parents are aware of the evaluation process.**
- **During the Covid-19 period, the institution has continued the evaluation process in the digital platform. The online examination was conducted with timetable. The students were also notified with their grades. Parents meeting was also conducted in the online mode.**

The Final Internal assessment marks list is displayed on the notice board. Any discrepancy in the marks and evaluation is raised by the students are rectified and their by ensuring the transparency and impartial in the evaluation system. Students are asked to sign in the internal assessment mark lists once they are satisfied with the marks awarded. In this way the institution assures an effective mechanism for redressal of grievances pertaining to internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has well-structured mechanism to address internal examination related grievances in an efficient manner which is transparent and time-bound. Examination committee of the institution prepares internal test and preparatory exam time table based on the institutional calendar of events. Prepared Time table and Seat matrix are displayed on the notice board. Every semester two internal test and preparatory examination are conducted. After the test and examination, duly evaluated answer scripts are distributed to the students by the respective faculty. The standard way of answering the questions is explained to the students in the classroom. Any discrepancies in the evaluation of answer scripts are addressed and resolved immediately at the faculty level.

- During the examination any grievances related to question paper like, out of syllabus questions, printing mistake etc. is intimated to concerned university authorities through HOD of concerned subject
- When students express their dissatisfaction regarding their Internal assessment marks, the concerned teacher goes through the answer script and if there are any discrepancies in the valuation, it will be corrected by the concerned faculty.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Communicated to Teachers:

The programme outcomes, and course outcomes are highlighted and displayed on the institution's website. During the staff meeting program outcome (PO), and Course Outcome (CO) are communicated to the teachers.

Communicated to Students:

During the induction programme the institution communicates PO and CO to the students.

Programme Outcomes, and Course Outcomes are displayed on the institution's website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The academic programmes offered by the institution have clearly stated learning outcome. It is integrated with institutional goals and objectives. The attainment levels of the course outcomes, program outcomes and program specific outcomes are very important parameters for the outcome-based education system. The efficiency and effectiveness of the process is continuously monitored, assessed and improved by taking inputs from the discussion/suggestion/decision taken in the department meetings and General meetings. IQAC Committee also closely monitors the

assessment and attainment process.

The following methodology is used to measure the attainment of course outcomes, program outcomes and program specific outcomes.

- POs and COs attainment are linked to the curriculum teaching - evaluation - skill based education strategies. These strategies are structured right from the beginning of the semester. HOD of the various departments submits the strategic planning report at the beginning of the semester to IQAC. The execution of the planning reports is made available to the students through department circulars, time table and calendar of events.
- Attainment of COs :
- The Continuous Internal Assessment and End-Semester Examination are the prime tools for evaluation of POs and COs attainment. The assessment comprises two tests, assignment, presentation, practical and attendance for internal examination. The marks obtained by the students both in internal as well as external examinations are mapped to the COs and POs.
- Attainment of POs :

Following are the different methods for Assessment, Evaluation and Measurement of POs :

- Direct Assessment methods: . The marks obtained by the students in Continuous Internal Assessment and End-Semester Examination are directly mapped into COs and POs.
- Indirect Assessment methods :
- Final year student's exit feedback on curriculum is obtained and the same is shared with the departments so that their feedback is discussed and relevant changes, if any, are made.
- Alumni Survey: This survey is conducted annually through Google link or mail with the Alumni to obtain their inputs and suggestions on POs attainment in the real time societal environment.
- POs are also evaluated based on the performance of the students' in terms of their progression in higher studies,

qualification in competitive examinations and placement.

The results of the Continuous internal Assessment and End-Semester Examination are placed before the Governing Council to discuss feedback on the attainment of POs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

304

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.simsbangalore.com/naac/AQAR2020>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

nil

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Academic learning ambience and infrastructure plays an important

role in extending apt teaching learning ambience. The academic robustness lies in the planning and execution strategies of the institution. The strategies focused on curricular and co-curricular activities of the institution give an apt platform for learners. The curricular and co-curricular activities like book review, book reading, poetry recitation sessions, projects, internships, surveys, business quiz, management fest, cultural activities and event management have provided adequate space for the transformation of the learners. The institution has created a platform to generate new ideas and transfer knowledge through Business Lab, IT Forum and Literary Forum, and Incubation Centre. The forums have become a guiding force for students to explore their knowledge and innovation for start-ups. As a result of that, a set of Commerce and Computer Science students have established their own companies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

nil

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has undertaken activities in the following domains which have promoted the neighbouring community and at the same time sensitized the students to social issues like Covid -19 (for

instance Covid -19 Vaccination Drive & Test)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution has the state of art infrastructural facilities spread over 9.2 acres (4,00,752Sq. ft.) of land with built up area of 6.2 acres (2,70,072Sq.ft.) The Institution has modern laboratories, 40 classrooms with 60 seating capacities each with adequate lighting and well ventilated, 1 seminar hall and amphitheatre with 250 &800 seating capacity respectively. All the class rooms, seminar hall and the laboratories are well equipped with ICT facilities.

The details of the classrooms, program wise are as follows:

SL NO

Course

Classrooms Available

01

B.com

15

02

BBA

5

03

BBA-Aviation Management

3

04

BCA

4

05

B.Sc

4

06

BA-Journalism (JPP-1, JPE-1)

4

07

M.Com

2

08

MFA

2

09

PGD in e-commerce

1

10

Seminar Hall (ocarina)

1

Total**41**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institution firmly believes by giving adequate importance to sports and games leads to holistic development of students. The institution has adequate facilities for cultural activities, sports, games, gymnasium, yoga etc.

For cultural activities, the institution has one indoor hall with seating capacity of 250 and one open theatre with seating capacity of 800

For indoor and outdoor sports and games the institutions has 600 sq.ft.built up area and 2 acres of playground respectively.

The details of indoor and outdoor games facilities are as follows.

Outdoor games:

- Adequate facilities are provided for Cricket, Football, Volleyball, Netball, Baseball, Softball, Ball badminton, Kabaddi, Tennikoit, Throwball, Basketball, Aquatic center, Long jump, Short put, Javelin, Hammer throw and Discus throw
- Three cricket net practice arenas

Indoor games:

- Tennis
- Chess
- Carom
- Foosball

Gym

State of the art Gym with latest gym equipment's is available

1. Smith Machine
2. Flat, Inclined and Declined Bench Press Machine
3. Flat, Inclined and Declined Bench
4. Dumbbells from 1 to 25 Kg Weights
5. Ez Barbell 2 Nos, Biceps Straight Bar 4 Feet 2no, Shoulder Press Bar 5 Feet 2 No
6. Kettle Bells 4, 8,12,16,24 Each One Pair
7. Angular Leg Press Machine
8. Machine Leg Extension Nd Curl
9. Preacher Curl Machine
10. Machine Lat Pull Down
11. Cable Cross Over Machine
12. Leverage Squat Nd Calf Raise Machine
13. Rowing Machine One Number 5
14. Cycling Machine 2 Number
15. Cross Trainer One Number
16. Treadmill One Number

Functional Equipment

(Battle rope, Swiss ball 3no, rip trainer one number)

Yoga:

Yoga hall with 60 seating capacity is available

Institution encourages for participation of students in sports and games activities by providing them the following:

- Sports kit
- Scholarships
- TA/DA/Pocket money
- Free gym facility
- Free swimming pool
- Free transportation and food at concessional rate to students of Sports Authority of India Bengaluru

Institution encourages for participation of students in sports and games activities by conducting the following events

- Intra class tournament
- Inter collegiate tournaments in association with Bangalore University
- Open indoor and outdoor tournaments
- Soundarya Primer League Cricket Tournament
- International Yoga Day celebration
- Yoga classes are conducted for faculty members and students

Cultural Activities:

To promote cultural events and harness the passion among students, the institutions encourage the students to participate in Inter-collegiate cultural and management fest being organized by other colleges. Every year, one week Talents Day is celebrated to provide an opportunity to students to showcase and exhibit their talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43,91,098

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

The Central Library of the institution is spacious and well furnished with seating capacity of 150 students. It is administered by qualified Senior Librarian and Asst. Librarian. The timings of the library from 08:00 am to 04:00 pm in all working days. It has 12,788 volumes with 4,260 titles of books. It has also subscribed to 4 International Journals, 27 National journals and 23 Magazines. It has a separate reference section for referring reference books, competitive examination books, Literature books of reputed authors

Library Automation: Library is partially automated. All the books

available in the library are updated in the LIBSOFT 9.8, (Library Management software database)

Online Public Access Catalogue: (OPAC)

It enables the library users to know the bibliographic records of 12,788 books available books in the library through computerized catalogue facility.

- Books are bar-coded.
- The computers provided in the library are connected to LAN.
- Wi-Fi enabled.

Book Bank Facility for SC/ST students:

The book bank facility is available for SC/ST students with a separate collection of 365 volumes along with general library

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

? 57,418

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8.6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has well-established state of the art IT-infrastructure facilities. The institution has intranet facility with 1 Gbps multimode fiber optic backbone network supplemented with Wi-Fi support services such as website, campus management software, library information system, CC TVs, biometric devices, and Learning Management System (LMS). The IT server centre has 24/7 power backup and standby facilities.

The details of up gradation that has taken place over (2020-2021)

- Number of computers is increased from 60 to 114
- Internet speed has been upgraded from 1 Gbps bandwidth to 50 mbps leased line
- Number of projectors in the classroom has been increased from 5 to 41
- UPS has been upgraded from 3 hrs. per day power backup to 24/7 power backup
- Number of printers is increased from 4 to 8
- Generator capacity of 240KVA

- **The entire campus is under CCTV surveillance**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

114

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,19,06,051

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has well defined procedures and systems for maintaining and utilizing physical, academic and support facilities.

MAINTENANCE SECTION:

There is a centralized maintenance section for the institutions of Soundarya Education Trust. It is headed and supported by a maintenance engineer, system admin, a dedicated plumber and two electricians. it takes care of the maintenance of infrastructural facilities, like, computers, lift, generator, . Xerox, printer, LCD projectors, plumbing, electrical, carpentry, and sewage. It receives a request letter from the heads of the institutions for repairs and maintenance of the infrastructure and undertakes the required work by following the internal operating procedures. The institution has annual maintenance contract (AMC) for the maintenance above mentioned infrastructure and support facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

979

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.simsbangalore.com/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

92

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Engagement Cells

- Internal Quality Assurance Cell

- Student Council
- Anti-Ragging committee Anti-Sexual harassment cell
- Ladies Association
- Grievance Redressal Cell
- Discipline Committee
- Library Committee

Internal Quality Assurance Cell - The Students who are good in academics and actively participate in all activities will be nominated for IQAC as Student Representatives.

Student Council - Student Council members under the guidance of teachers Annually organise Talents day, Unity in Diversity etc

The Class Representative (CR) system is fundamental to student representation as leaders. CRs are nominated by the Class mentors.

Anti-Ragging committee & Anti-Sexual harassment Committee- The Students are nominated as Members of these Committees. They Create Awareness about ill effects of ragging and sexual harassment amongst students.

Ladies Association - The association Organizes Various Events that Promote gender equality and Women empowerment in society.

Grievance Redressal Cell -The Grievances raised by the students are brought to the notice of competent authorizes and Addressed within a Stipulated Time & resolved.

Discipline Committee - In Order to Maintain Discipline Among Students and ensure smooth process of curricular and extra curricular activites in the campus.

Library Committee - The Students are also involved in this committee for selecting reference books/journals Etc. to upgrade the library

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On joining the institution, a student becomes a member of the SIMS Family. The Soundarya Institute of Management and Science Alumni Association (SIMSAA) is an integral continuation of the relationship of the students with their alma mater. SIMSAA is an active body with many alumni as its members. It has a very active calendar of activities through which it connects not only with the college activities but also brings under its fold the alumni for various projects and events. Every year SIMSAA organizes various educational and entertainment programmes. All Alumni are invited to all formal functions of the Institution. An alumni meet is organized every year on Independence Day.

An Annual welcome party is organized by SIMSAA for induction of the outgoing batch into the association. The institution conducts meetings with its Alumni Association (SIMSAA) where the Alumni provide suggestions with respect to the functioning and infrastructure of the institution. Alumni meets are also held by various departments where the former students share their industry experiences with the students which enable them to gear up with the competitive world. The institution utilizes the intellectual

inputs of its alumni working in the academic or professional fields to enrich the curriculum and enhance the quality of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To Ensure Quality of Higher Education and to Enable Stakeholders to face the Contemporary Challenges of the World with Courage, Confidence and Commitment.

Mission

Strive to create Knowledge, to open the minds of the Students to take the advantage of this Educational Opportunity.

- **To respect ideas and free expressions of the students**
- **To identify and to remove restraints on student's full participation, so that students can discuss individual capabilities**

Quality Policy

We shall impart the best holistic education instill excellence and inculcating values which will suit the challenges of the competitive technology driven environment with continual improvement to make every student excel in scholastic and non-

scholastic spears with competency, commitment and compassion.

The institutional leadership maintains decentralization and regular interaction with various departmental heads, committee conveners and other stakeholders to ensure effective implementation of Vision, Mission and Quality policy of the institution.

The Governing Council (GC) of the institution consists of Chairman, Managing Trustee, Chief Executive Officer, Principal and two University Nominees. The Governing Council is the executive authority that exercises general supervision of all institutional affairs. It monitors the entire academic and non-academic activities of the institution.

Internal Quality Assurance Cell of the institution comprises Principal as the Chairman, IQAC Coordinator, Heads of Departments and Conveners of various committees. IQAC strives to achieve the Vision, Mission and Quality Policy of the institution and Core Values of higher education.

Faculty and student representatives are the members of various committees like Grievance and Redressal Cell, Student Welfare, Placement Cell and Counseling Cell. These committees address academic and non-academic issues of students.

File Description	Documents
Paste link for additional information	https://www.simsbangalore.com/uploads/naac/naac-ssr-6/6.1.1%20Flow%20chart%20of%20Governing%20Council%20(1)-min.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Accountability and responsibility always go hand in hand. They produce fruitful results in every initiative which could be achieved through decentralization of rights/power and participative involvement of every member. Institution gives priority to these principles and strategies for effective work and better results.

- The Management draws up the plans, policies and procedures in consultation with Head of the institution, and members of Governing Council as well as IQAC. The actual governance of academic programs is vested with the Principal, HODs and Faculty.
- The Management, Principal and Faculty members work together for the implementation of the quality policies. Principal executes all administrative and financial initiations.
- The principal constitutes various committees for smooth and effective functioning of academic and non-academic activities.
- The Management is committed to grant greater autonomy with proper accountability as well as to decentralize the governance and operations of the Institution.
- Timely meetings with Management, Heads of the Departments, Faculty and various committees are constructive in nature and beneficial in decision-making.

A case study showing decentralization and participative management in COMBIZIT Managerial Fest organized by Institution

Based on the insights that surfaced in one of the staff meetings, Head of the Institution decided to organize intercollegiate fest COMBIZIT 2K16. Later, Head of the Institution called for a meeting to discuss the dates, objectives, events, budget, etc of the proposed event. The proceedings of the meeting were brought to the attention of the Management by the Principal for their approval as well as involvement in the event.

As a next step, Head of the Institution conducted another meeting to constitute various committees including faculty and students for effective conduct of the event. In this meeting, committees were also formed to look after individual events of the fest. Roles and responsibilities for the effective conduct of the fest were equally entrusted to students and faculty members to ensure decentralization and participative management. The committees were as listed below.

1. Advertisement committee, consisting of students and faculty, promoted this event in various colleges/universities across Karnataka
2. Transportation committee ensured safe travel experience to all the participants

3. Registration committee dealt with prompt and accurate registration of the participants
4. Stage committee looked after stage management & arrangements
5. Technical support committee provided technical assistance during the event
6. Prize distribution committee decided the kind and manner of prizes to be given away to the winners of the events
7. Discipline committee maintained decorum of the event
8. Hospitality committee welcomed and received the guests
9. Food committee arranged food for all the participants and guests
10. Event organizing committee worked towards incorporation of innovative events in the fest

The event was carried out for two days i.e. 23rd and 24th September 2016. It was inaugurated at 11 am. Day one events included Best Manager, Business Quiz, Mad Ads, Business Plan, Web Designing, Creative Photography, etc. Second day was dedicated to the cultural events. More than 1500 students from 60 colleges participated in the fest. The valedictory function was graced by the Kannada film actors Dananjya and Sanchitha Shetty who promoted their upcoming film Badmaash. This event was successfully coordinated and executed by the students and faculty of the institution. The Management supported the event through funding, encouragement and active engagement.

All the committee members did a commendable job through their commitment and rendered the event a great success. This event represents a culture of decentralization and participative management in the Institution.

File Description	Documents
Paste link for additional information	https://www.simsbangalore.com/uploads/naac/naac-ssr-6/6.1.2%20Decentralized%20&%20Participative%20Mgt-min.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has formulated a strategic plan for continuous refinement to attain better results.

The Strategic plans are to:

- Upgrade infrastructure in accordance with changing needs
- Transform traditional classrooms into ICT enabled classrooms
- Introduce PG and UG Programmes in various disciplines
- Take initiatives for Research and Development
- Encourage students to undertake industry sponsored projects and internships
- Introduce value added certification programs
- Enter into MoUs with various industries, professional bodies and Institutes
- Organize faculty and student exchange programs
- Organize seminars/conferences/workshops/FDPs
- Organize inter-collegiate management/cultural fests/sports meets
- Improve admissions, results and placements
- Organize on-campus placements

Sincere efforts are made at the institute to realize all the above mentioned strategic plans.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.simsbangalore.com/uploads/naac/naac-ssr-6/6.2.1%20Institutional%20strategic%20plan%20and%20deployment%20documents-min.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-structured administrative department. The governing council is the highest decision-making body who gives constructive suggestions and recommendations to the management in implementing various policies related to academics, administration, recruitment of competent teaching and non-teaching staff, service rules, appraisal procedures and other policy matters. The Institutional website represents the administrative hierarchy of the institution.

Statutory and non-statutory committees are constituted to share

the responsibility for orderly functioning of the Institution under the guidance of Head of the Institution. These committees are listed below:

Statutory Body

Governing Council - Governing Council of SET is the statutory body of Institution. Its members are the main functionaries of decisions pertaining to both academic and non-academic aspects of the Institution.

Non-statutory bodies

Grievance Redressal Committee- This committee examines and resolves grievances received from the students about any academic as well as non-academic inconvenience faced by them.

Examination committee- The committee is responsible for the smooth conduct of both Internal and University examinations.

Admission committee- This committee deals with devising strategies to attract prospective students and determines minimum requirements for admission into a specific programme, fee structure and required documents.

Library committee- Library committee concerns with the matters such as availability of books, adequate copies of a book, and maintenance and user friendly access to library facilities.

Internal complaint committee (sexual harassment committee)- Internal complaint committee, known as anti-sexual harassment committee, takes up matters of safety and security of all students as well as handles disputes between students.

Cultural committee- Cultural committee of the Institution strives to acquaint students with our age old culture(s) as well as culture(s) of other groups by organizing events like ethnic show, culinary fest and celebration of popular personalities or historic events of regional as well as national significance.

Academic audit committee- Academic audit is entrusted to and performed by the Internal Quality Assurance Cell (IQAC) of the Institution. This committee ensures that all academic activities/events occur effectively as well as within the stipulated time.

Anti-ragging committee- Primary objective of this committee is to maintain ragging free ambience in the Institution premises. Because, ragging is considered a very serious crime which every student must refrain from at any cost.

Minority committee- This committee aims at the welfare and development of minority committees through justice/equality and encourages their participation in all mainstream activities.

OBC committee- This committee is meant for the development, justice and equal status to the students belonging to this social group.

SC/ST committee- SC and ST committee caters to various needs of the members of the SC and ST groups in order to provide them with equal opportunities to fulfil their aspirations.

Appointments, Service rules, Procedures

The recruitments are made transparent by duly advertising vacant position as well as through personal contacts and approaching university faculty to recommend candidates for faculty interviews. The shortlisted candidates are asked to give a demonstration class under the supervision of CEO, Principal, HoD of concerned department and subject experts.

Service rules and procedures are guided by Soundarya Education Trust (SET) norms.

File Description	Documents
Paste link for additional information	https://www.simsbangalore.com/uploads/naac/naac-ssr-6/6.1.2%20Decentralized%20&%20Participative%20Mgt-min.pdf
Link to Organogram of the institution webpage	https://www.simsbangalore.com/uploads/naac/naac-ssr-6/6.2.2%20organogram%20and%20service%20rules/6.2.2%20organogram-min.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

B. Any 3 of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution safeguards the welfare of staff members with utmost care and concern. The following are the welfare measures extended to the teaching and non-teaching staff of the Institution:

Teaching Staff

- Financial assistance granted to faculty attending conferences and workshops
- OOD facility is extended to represent Institution at International / National / State Level conferences/seminars/workshops as resource person/paper presenter/participator
- Employee Deposit Linked Insurance (EDLI) with a maximum assurance of Rs.600000 in the event of death of employee insured, during the period of service
- Special concession to the employees to get diagnostic services at Soundarya Diagnostic Centre
- Casual Leave encashment facility
- Felicitation to teachers on Teacher's Day who have completed five years of service in the institution
- Concession in admission fees to the wards of teaching staff
- Gym, Aquatic & Sports facilities
- Out-bound Trips

Non-Teaching Staff

- Employee Deposit Linked Insurance (EDLI) with a maximum assurance of Rs.600000 in the event of death of employee

insured, during the period of service

- Free food at the canteen
- Free Accommodation facility to the needy Class - IV employees
- Free transportation facility
- Felicitation to non-teaching staff on Teacher's Day who have completed five years of service in the institution
- Special concession to get diagnostic services at Soundarya Diagnostic Centre
- Casual Leave encashment facility
- Uniform is provided free of cost to the class - IV employees

File Description	Documents
Paste link for additional information	https://www.simsbangalore.com/uploads/naac/naac-ssr-6/6.3.1%20Welfare%20measures%20for%20teaching%20and%20non%20teaching%20staff-min.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has been pursuing the performance-based appraisal system for faculty members. It relies on a range of parameters for faculty appraisal based on their area of specialization; following are some of them.

Teaching & learning process:

- Usage of technology and innovative teaching strategies
- Pass percentage
- Student counselling
- Student feedback
- Project guidance
- Guidance in career-orientation
- Remedial and bridge courses
- Experiential Learning

Academic Enrichment:

- Membership of Professional Bodies
- Improvement in Qualification
- Research Publications

Academic Administration:

- Coordinating Training & Placement activities in the department (s)
- Participation in Sports, NSS / NCC / Other services/activities
- Organization of events at Departmental and Institutional level
- Participation in Departmental and Institutional level administration

The faculty members should submit the appraisal form to Head of concerned Department with relevant proofs. Head of the Department reviews the appraisal report of the faculty members and submits it to the Principal for necessary action. In addition to the self-appraisal form, feedback is also collected about faculty performance from the students.

Non-Teaching Staff:

The Head of the institution submits an annual confidential report on the performance of non-teaching staff considering the following parameters:

- Punctuality
- Discipline
- Updation of qualification
- Improvement of working skills

Outcome of performance appraisal reports

The faculty members falling short of their competency are called for a personal meeting by the Principal in the presence of the respective Head of the Department. In the meeting, principal brings to their attention their grey areas and asks them to improve their performance within the given time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has its mechanisms of both internal and external audits for all the financial transactions of the Institution every year.

Internal Audit- The finance officer of SET verifies books of accounts once in three months for true and fair view of the financial transactions of the Institution.

External Audit:

M/S Simon Rodriguez and Associates, Bangalore have been auditors for the Institution from the past two and a half decades. First, an annual external audit is conducted and the reports are submitted to the management. The Finance Officer then ratifies these reports. With all statutory obligations duly complied, there were no major audit objections raised until the last audit. The last audit was done for 2020-2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution developed a strategy for mobilizing resources and ensured transparency in the financial operations of the institution. Since The Institution is self-financed, primarily depends on the admission fees to mobilize funds.

Mobilisation of funds

The major source of revenue generation is admission fees. Every year the admission fees structure is decided by the management in consultation with Head of the Institution.

Utilisation of resources

The resources mobilized are used for:

- Employee salaries & benefits
- Affiliation and renewal fees
- Purchase of books/journals/magazines/periodicals
- Furniture, laboratory equipment, consumables, etc
- Office maintenance
- Optra service charges
- Uniforms
- Training & Placement
- Software procurement, up-gradation and maintenance
- NCC, NSS & Sports activities
- Wi-Fi, internet & networking
- Printing & stationery
- Advertisement

- **Transpiration**
- **Power and fuel**
- **Security service charges**
- **Travel and conveyance**
- **Management fest, Cultural/Annual activities**
- **Guest lectures and industrial visits**
- **Conferences/seminars/workshops/FDPs**
- **Other contingencies and miscellaneous expenses**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of Institution has been striving for its consistent and catalytic intervention to improve the academic and administrative performance of the institution. The Cell proposes measures that enhance institution's efforts towards quality through institution's best practices.

1. Institutionalization of Online Certification Courses

IQAC suggested the introduction of online certification courses. This was implemented in 2019. Students are motivated to take up the online courses offered by various MOOCs platforms such as NPTEL to enhance their domain specific as well as interdisciplinary knowledge. Students who register for these courses are given added values in the internal marks. This initiative has improved the self-learning skills and enriched the knowledge of the students. These courses have enhanced their creativity and originality. Likewise, IQAC is motivating the faculty to get certified in advanced courses in their domain and in the field of outcome-based education.

Outcome:

These courses enhanced the knowledge and skills of both faculty and students in their area of expertise. Faculty do not only enrol themselves on various courses but also mentor the students. One of

the faculty members even got 1st rank in the NPTEL (commerce domain) course.

1. Organising seminar, conference and workshop for students and faculty to strengthen Research Culture in the Institution

IQAC plays a vital role in organizing regular seminars, conferences and workshops by inviting eminent resource persons from the field of industry and academia to encourage and inculcate the research culture among students and faculty of the institution. The Cell also guides and encourages faculty and students to participate and present papers in conferences and seminars organized by other colleges/universities. As a result of this, faculty have published their research papers in UGC approved journals. The institution also supports faculty members by providing financial assistance and OOD provision for attending conferences, seminars, workshops and FDPs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. At the beginning of the semester, faculty members are instructed to prepare their lesson plan of their respective subjects. Lesson plan includes topics, planned date, content analysis, pedagogy, instructional strategies/resources and the evaluation technique. Lesson plans are strictly followed by the teachers and monitored by Head of the Department. The lecture delivery system is analysed with the help of lesson plan. Head of the Department observes lectures delivered by the staff regularly and assesses the progress of the syllabus in periodic staff meetings. At times, teachers are expected to conduct extra coaching classes for slow learners. The Principal evaluates the implementation of the academic calendar. Any deviations in the implementation of academic calendar are rectified. As a result of these measures, the teaching learning process and general discipline in Institution have improved considerably. Review of

learning outcomes is done by taking feedback from the students. In accordance with students' feedback, corrective measures are taken by the Principal in consultation with HoDs and faculty. The co-curricular activities are also initiated and executed according to institutional calendar of events based on calendar of events of Bangalore University.

Post Accreditation Quality Initiatives

- Introduction of post-graduation programs - M. Com, M. Com(FA) and PG diploma in E-Commerce
- Introduction of UG Programs in B.Sc., BA and BBA in Aviation Management
- Conversion of traditional classrooms into ICT enabled classrooms
- Established Language Laboratory
- Established Physics, Chemistry and Mathematics Laboratories
- Upgradation of Computer science laboratory
- Institution membership with All India Management Association, Confederation of Indian Industry
- Appointed additional technical staff for laboratories and library
- Appointed more number of qualified and experienced faculty
- Functioning of IQAC made more effective
- NCC wing and Rotaract club are introduced
- Skill oriented / value added certification programs are introduced
- Establishment of placement cell with qualified placement officer
- Upgradation of Library
- Campus under CCTV surveillance
- Online certification courses (NPTEL) introduced
- Upgradation of infrastructure to cope up with increased student's strength
- Organized more number of seminars/conference/workshops/FDPs
- Organized inter-collegiate fest

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above
---	------------------------------

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response:

Institution, in association with the Ladies Association (LA), organized various programmes that promoted gender equality amongst faculty and students. Unnati and Dwani, offsprings of the Ladies Association, are the structured and supportive platforms extended to the girl students and women faculty of Institution to enhance their self-esteem and personality. The Institution Ladies Association Cell held various activities in this regard.

Events conducted under the Ladies Association are:

- National Girl Child Day
- International Women's Day
- Vicharika - Faculty Development Program on Women's Health and Mind
- Webinar on Ways to improve women financial health

Anti-Ragging and Anti-Sexual Harassment Cells of the Institution build very healthy relations amongst male and female members of the Institution for rational and civilized society. Students are educated on gender equity frequently.

All the decision making bodies consisting of students such as IQAC, Class Representatives (CR), Student Council, NSS Unit and NCC Wing maintain equal representation of boys and girls. Most of the Committees include female teaching and non-teaching staff to ensure wellbeing of girls and women. The campus is under CCTV surveillance to extend safety and security to the students. If students are found violating norms of appropriate behavior, they are counseled and asked not to repeat such socially unacceptable behavior.

To maintain menstrual and health hygiene, a sanitary napkin machine has been installed in girl's common room. A health center is available for girl students for primary health treatment. There is also a common room available for girl students. Similarly, a counseling room is in place to counsel the students who either misbehave or undergo any psychological imbalance.

Following facilities are available for the promotion of gender equity: a) Safety and security

- The institution has a special squad with fulltime security personnel to ascertain safety and security of all students and staff.

They monitor safety and security in floors of the building, classrooms, playground, cafeteria, laboratories and library.

- CCTVs are installed at the entrance gate, cafeteria, parking area, classrooms, office and corridors of different floors for safety and security purpose.
- ID cards are issued to the students and staff to prevent the entry of outsiders into the college premises.

1. Counseling

- The ladies association organizes activities associated with gender equity for the students.
- Formal and informal counseling is given frequently to those in need.
- Ladies association members and other staff members motivate and inspire the students to improve their overall personality by actively participating in

various initiatives of the institution.

- Mentors counsel the students from socio-economically underprivileged classes.
- Confidentiality of the personal concerns of the girl students shared during counseling is preserved. 2. Common room
- The institution has dedicated and well-furnished common rooms for staff, boys and girls. Common rooms are equipped with recreation facilities.

File Description	Documents
Annual gender sensitization action plan	https://www.simsbangalore.com/naac-ssr-criterion-7
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.simsbangalore.com/naac-ssr-criterion-7

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has facilities for the management of

- Solid waste
- Liquid waste
- E-waste
- Hazardous chemicals and radioactive waste management

Solid Waste Management:

- Dustbins are installed at strategic points in the campus for collection of solid waste
- Awareness on segregation of waste is created through use of blue dustbin for dry waste and yellow dustbin for wet waste.
- The solid waste is segregated into biodegradable and non-biodegradable.
- Non-biodegradable waste is disposed off with the help of Bruhath Bengaluru Mahanagara Palike.
- Biodegradable waste is used as compost for trees in the campus

- Liquid Waste Management:
 - Liquid waste generated in chemistry laboratory and other places is disposed through proper channel.

- E- waste Management:

The Institution is sensitive in identifying environmental problems with regard to E-waste. The institution has formulated E-CLUB (Environment club), which conducts various programs in creating awareness about the ill impact of E-waste. E-waste bins are placed at strategic points in the campus. The E-waste generated in Computer, Physics and Electronic labs is collected carefully and handed to the vendor. The institution has signed an MoU with Sapthagiri Computer Sales and Services Bengaluru for disposal of E- waste.

- Awareness programmes are initiated on e-waste management
- The non-functional computers, equipment and peripherals are safely disposed
- Waste compact disk is used by the students for decoration and participation in competitions

Hazardous chemicals and radioactive waste management

Hazardous chemicals used in the chemistry laboratory are diluted using suitable chemicals and then disposed. For example: Hazardous Phenol crystals being hygroscopic in nature cause corrosiveness, skin burning and eye irritation when exposed. To avoid these hazardous effects, the Phenol crystals are diluted by adding required quantity of water and then used for experimentation

purpose .

Radioactive sources are not used in the Laboratory.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response: (01/06/2020 to 30/05/2021)

Tolerance to cultural, racial, ethnic, regional and linguistic variations

At SIMS no one is left out. Several cultural fests, guest lectures, talks and speeches were arranged in order to learn tolerance towards variations. Regional festival like Kannada Rajyotsava is organized in the institution to sensitize students to the history & cultures of other regions.

The International Mother Language Day is celebrated in institution on 21st February of every year to promote multilingualism and tolerance towards lesser-known languages.

In order to encourage the children to appreciate what they have in their life Rotaract Club of SIMS organized a visit to Shree Shiradi Sai Anathalaya charitable trust, HMT layout Bangalore on 02/01/2021. Employing the idea "Action speaks louder than words", the students were engaged in case study of the orphans and assisted them how to exercise the life despite of all the inevitable scenarios in life.

The institution with the association of NSS Unit along with the assistance of BBMP exercised the Corona Vaccination drive on 18/04/2021. The residence of Soundarya Layout who were above 45 years old participated in the drive wherein about 200 people received the vaccination.

The institution with the association of NSS Unit & NCC Wing happened to exercise the Pulse Polio vaccination for 4 consecutive days, 31/01/2021 to 03/02/2021, wherein 9093 children received the vaccination. The event was employed voluntarily by 72 students of SIMS who depicted the social responsibility inculcated by the institution.

The institution with the association of NSS Unit and assisted by Public Health Centre, Bagalagunte, presented an awareness program on 22/01/2021 on Precautionary Measurements to be exercised pertaining to Covid-19. A quiz was conducted to strengthen the comprehension of the awareness.

The institution with the association of NSS Unit and assisted by

BBMP arranged Covid-19 test for all the students, faculty and Neighbours on 13/11/2020.

Rotaract Club of SIMS organized Webinar on Mental Health for youth on 18/09/2020. The key Speaker was RTN Ram Sheshu. The session was attended by many volunteers who expressed their view on the usefulness of the webinar during Pandemic.

Rotaract Club of SIMS organized Blood Donation Camp on 24/01/2020. The very reason of the camp was to meet the shortage of blood during the pandemic.

Rotaract Club of SIMS organized The Birds' Feeder awareness program on 27/02/2020. Reusing the plastic bottles & Home waste were the key concern of the event. Birds were fed on the same pedestal.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The end goal of all education is to shape the future generations who would be responsible and committed to national growth. SIMS places all of its faith in the Constitution of India and is proud of its technical dexterity. The Institution ascertains that every member of the Institution identifies, recognizes and discharges their fundamental duties responsibly as a citizen. For this, it organizes various events that create awareness about the Constitutional commitment. SIMS always upholds the rights of every member of society. The list of events conducted in this light every year is as follows.

Organizing Republic Day, Independence Day and Constitution Day all members of SIMS are reminded of their roles and responsibilities towards the nation, fellow citizens and society. Some of the fundamental duties of the Indians as outlined in the Constitution include 1) to abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem 2) to uphold and protect the sovereignty, unity and integrity of India

3) to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women 4) to value and preserve the rich heritage of our composite culture 5) to develop the scientific temper, humanism and the spirit of inquiry and reform and 6) who is a parent or guardian, to provide opportunities for education to his child, or as the case may be, ward between the age of six to fourteen years.

Students are constantly made aware of their duties through the subject Indian Constitution. Projects and tasks completed by them are also evaluated with reference to ethics and principles mentioned in the Constitution.

All humans are equal regardless of their individual differences. Therefore, a programme on Human Rights was held in the Campus to make sure that every citizen knows their and others' rights because they are very critical to the human dignity.

The institution arranged a Blood Donation Camp to donate blood to blood banks. On 21st June, the institution celebrated International Yoga Day with a workshop on various yogasanas.

Human beings are considerably dependent on the environment. In turn, it is the responsibility of every citizen to respect nature and secure it from its further degradation. In this relation, the World Environment Day is organized every year to preserve and grow biodiversity. Cleanliness is next to godliness. Health is determined by the quality of environment.

The institution with the association of NSS Unit IQAC observed Rashtriya Ektha Diwas on 19/11/2020. All the faculty member took the oath to uphold the unity of the nation

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.simsbangalore.com/naac-ssr-criterion-7
Any other relevant information	https://www.simsbangalore.com/naac-ssr-criterion-7

7.1.10 - The Institution has a prescribed code

C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response :

Commemoration of National and International Days/Events

To mark respect and remember the great works, socio-cultural, national- international contributions, sacrifices and dedications, the Institution celebrates various personalities and events of national and international importance.

Institution celebrates the events of national importance such as Republic Day and Independence Day on 26th January and 15th August respectively by unfurling the Tricolor. Dignitaries and guests strive to inculcate a feeling of pride, patriotism, zeal and love for our great Nation among the students as well as upcoming generations. Principal, HoDs, Governing Council Members honor the celebrations along with students. Besides these, Kargil Day recalled as black day to pay tribute to the soldiers who laid their lives to secure the nation. To remember the great contributions of social reformers like Mahatma Gandhi and

SardarVallabhbbhai Patel, they were venerated on the occasion of their Birth Anniversary in the Institution. Members of SET Governing Council, Principal, faculty and students rendered the event a successful one. Speeches by the chief guests, faculty members and posters by students threw some light on Mahatma Gandhi and Sardar Vallabhbbhai's relentless fight for the Indian independence. They also discussed Dr. Ambedkar's contributions to Indian society, law, economics and politics.

To commemorate the genius of Swami Vivekananda, the institution celebrates his birth anniversary as Youth Day. Swami Vivekananda was instrumental in giving India a global recognition. Talks by experts and documentaries on Swami Vivekananda's life and achievements are organized to motivate students and see him as their role model to progress in life. Teacher's Day is held in Institution on 5th September in order to revere and realize teachers' contribution in building an informed and rational society. Every year 8th March is celebrated as International Women's Day in campus to promote gender equity in society & world. Students and faculty actively participate in this event so as to see the world is free of gender bias and discrimination for women.

Science is the means of all human development in the world. In this day connection, Science Day is held in the institution to promote scientific inventions and scientific temperament among students and faculty.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Title- Feel Employable

Objectives:

- To enrich and exhibit innate ability of students
- To enhance presentation skills
- To improve communicative skills
- To strengthen competence in every endeavor that students undertake
- To improve analytical and critical bent of mind
- To keep abreast of contemporary changes
- To inculcate professionalism and sense of commitment
- To understand the nature and approach of industry during recruitment process
- To develop emotional intelligence among students

To mould students based on their thrust area

The Context:

Education is one of the instrumental forces in moulding the prospects of students. It is the place where students hone and harness their skills from time to time for the improvement of their career. By all accounts, the responsibility of educational institution is immense in enhancing employability skills among students based on the need and requirements of industry. Effective communicative skills play an exceptional role in providing good number of avenues in the globalized world.

It is observed that there is a huge gap between industry and academia. Employers feel that majority of students are good in academics but lack in employability skills like communication, presentation and interpersonal and intrapersonal skills. The scenario of our institution is not different from the overall impressions about present generation employability skills. Thus, in order to bridge the gap between industry and academia, the institution has started the best practice under the title 'FEEL EMPLOYABLE'. Through this initiative it has started addressing the issues like building competency, communication and employable skills among students by conducting training programs and value added courses.

The Practice:

Institution is striving hard to ensure the skills, knowledge and competency of students through various initiatives like value

added/certificate courses in Remedial English, soft skill training, crash courses in quantitative aptitude, communicative skills and advanced learning in English. This approach and practice is gradually paying rich dividend by enriching language competency, updating knowledge on contemporary trends, experiential learning through field visits and internships. Department of English and Placement are sharing and providing the r

Responsibilities in improving skills of students. At the same time, institution conducts lectures by inviting industry experts, HR trainers and experts in different fields. As matter of fact, in the beginning, placement percent of the institution was not encouraging; after the Feel Employable practice there is a considerable change in attitude to language skills and overall knowledge of students.

Department of English conducts special classes and training thrice a week to improve linguistic, presentation and pronunciation skills with help of language lab. Fortunately, faculty members of the department are good in training skills and have also worked as trainers in soft skills. This has truly encouraged the institution to prepare the students in employable skills. From time to time the institution is redefining its approach and requirements for the betterment of student community in general.

Evidence of Success:

The initiative of Feel Employable has been giving a sense of momentum in enhancing self-confidence, language competency and self-driven approach of students. Earlier the participative learning of students was not encouraging. Students use to show lack of response in every endeavor of the institution. The firm approach and commitment of the institution has started giving results during placement. Though initial number of placement was not good and encouraging but the mind set and approach of students' participative learning has increased considerable.

Problems Encountered and Resources Required:

At the beginning of this initiative, majority of students were reluctant in attending value added classes and soft skill training. But institution was firm in executing its strategies and plan to bring about a transformation in learning style, attitude to learning and holistic development of students. The firm conviction of the institution has started giving yields through

the enrichment of linguistic and communicative skills of students. The diagnostic test has helped in segregating students with respect to their learning levels and grey areas. As a result, in-house as well as outsourced resource persons have created apt learning ambience for holistic development of students in general and their employability skills in particular.

Best Practice - II

Title: Holistic Education Objectives:

- To harness the meritocracy of students and provide platform to explore their skills further
- To provide financial assistance to the poor students irrespective of their category
- To ensure quality higher education for all
- To provide quality higher education for rural area students
- To address contemporary issues and challenges through higher education
- To enhance thrust areas of students and provide necessary support to obtain their goals
- To build social responsibilities through holistic education
- To Support stakeholders in facing contemporary challenges and

The Context:

In the fast changing scenario, majority of students from challenged section of society are unable to afford quality higher education due to its expenses. The ratios of higher education in India substantiate this claim. In the vicinity of the institution, most of the students are not from well to do families. But they have zeal to learn and achieve their dreams. This scenario sensitized our Chairman who pursued this social cause by establishing Soundarya Education Trust to fulfill the dreams and aspirations the deserving students. Institution provides financial assistance to the needy and worthy students. This practice has given enough space for the learners to excel in the areas of their interest.

The Practice:

By all accounts, degree alone does not help to gain employment opportunities in the rapidly changing globalized world. In addition to this, therefore, students should undertake value added certificate courses so that industry would be able to welcome

them. Keeping these views in mind, Institution provides financial support for value added courses, and also extends concession in fees for deserving and meritorious students at the time of admission. Every year on an average 250 students avail this benefit. At the same time, a good number of initiatives of the institution like free transportation facilities to all students, free education and relaxation in fees for the wards of the employee of SET have really encouraged and helped the aspiring students to get quality higher education. As a result of all these initiatives, the student enrollment in the institution has increased from 92 to 1338. This is the testimony to the growth of the institution.

Evidence of Success:

The institution ensures inclusion of students struggling to afford education in higher education. Since its inception, the institution has been trying to help these students to fulfill their aspirations. Timely financial support, free-ship at the time of admission, financial aids to sports students and adequate time for remittance of fees have enabled deserving and meritorious students to complete a degree of their choice. Every year institution has been extending its hand for the betterment of student community and to increase student's strength. These are the testimonies to the availability of holistic education in the institution.

Problems Encountered and Resources Required:

It is a known fact that every good initiative or practice would face challenges in the beginning. The institution is no exception to this. SIMS was established in 2007 with 92 students and 9 faculty members. In the beginning, the institution faced so many challenges like providing infrastructure facilities, transportation facility to remote areas and meet the demands of students community. In spite of this, the institution did not lose its faith and continued to work for the betterment of students in providing quality higher education. Similarly, it was a challenging task to recruit and retain quality faculty members and fulfill their demands. Gradually, it identified the area of improvement and started attracting both students and faculty members. As a result, today the strength of the institution has reached more than 1338 students with 44 qualified faculty members.

File Description	Documents
Best practices in the Institutional website	https://www.simsbangalore.com/naac-ssr-criterion-7
Any other relevant information	https://www.simsbangalore.com/naac-ssr-criterion-7

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response:

Vision of the Institution:

"To ensure quality higher education and enable stakeholders to face the contemporary challenges of the world with courage, confidence and commitment". In the recent years, the institution conducted more than 14 value added programs for students. As a result, 26 students earned and successfully completed their internships in leading industries. These two areas have contributed immensely to the enrichment of teaching-learning and employability skills among students. The institution is a member of NPTEL Local Chapter. Over 243 students and faculty enrolled on various NPTEL courses and 100 of them qualified the respective courses with a centum each. The average pass percentage was 75. This initiative was instrumental in expanding the knowledge of specific domains and contemporary/current trends of both faculty members and students. Institution organized a number of national and international conferences and seminars to imbibe research culture among faculty and students. Students undertook field projects and made poster presentations during National Science Day and internal examinations. Research culture in the institution was further strengthened through monetary benefits provided to the faculty engaged in research work. The institution increased the number of computers from 60 to 114 to promote digital learning. Internet speed has been upgraded from 50 Mbps to 1 Gbps for self-learning and timely access to e-resources. The number of classrooms equipped with projectors has been increased from 5 to 41. All UPS with 3 hours of power backup have been upgraded with 24/7 power backup. The number of printers has doubled from 4 to 8. The entire campus is under CCTV surveillance for safety and security of all the members. Thus, the institution extended

cutting edge infrastructure to students and faculty to impart quality higher education. To elevate placements of the students, the institution has association with over 75 organizations. Till date, around 172 students have been placed in leading firms. The institution conducted 18 capacity building/training programs to augment the placements. The placement cell also provided the students with training on leadership and managerial skills for both higher education and employment. Institution exercised participative management to a good extent. All the decision making bodies and committees of the institution guarantee a fair representation of male and female students and faculty members. The Members of these bodies and committees were reshuffled at regular intervals to ensure that everyone got an opportunity to showcase their skills. Almost each event organized in the institution had a new set of members from students and faculty either male or female. COMBIZIT 2K16, intercollegiate fest, is a testimony to this. Institution is well aware of its social commitment. Students and faculty participated in several extension activities and community development programmes to confirm collective development of all sections of society. Outreach programmes focused on the village residents and school students to educate them on various government schemes as well as the importance of health and hygiene among girls and women. Participation of students in sports was carefully fostered by the institution. It encouraged the holistic development of students through engagement in sports by extending the financial assistance of 10 lakhs. Hence, along with appreciable academic achievements, more than 42 students represented the institution at university, national and international levels in various sports events. Further, 10 of these sports achievers have taken up different sports coaching jobs. And, as a moment of pride, 3 of them are serving in the Indian Army. Two students are working in the Indian Railways and as lecturer respectively. A good number of them have enrolled for higher education. Unlike most institutions of higher education, the institution pursued holistic development of students through their encouragement and overwhelming participation in sports. In this way, the institution maintains its distinctiveness in every avenue of curricular as well as extracurricular initiatives. Value added courses and internships are keys to effective curricular delivery. Teaching learning practices were enhanced through NPTEL courses as well as complementing traditional teaching methods with innovative ICT enabled tools. Seminars/conferences, coupled with research project based learning, effectively enriched the research culture in the institution. Digitalization of the institution and library facilities facilitated self-learning and e-learning skills among

both students and faculty. Students are supported by responding to their feedback or grievances as well as accelerating placements. Participative management, as evident in COMBIZIT 2K16, has been the nature of governance and leadership of the institution. Various outreach activities carried out by the students along with faculty contributed to the development and literacy of the surrounding communities. To sum up, each of these initiatives by the institution enriched leadership and managerial competencies and skills of the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Organizing National Level Conference on National Education Policy
2. Conducting Workshops on Research Methodology & IPR
3. Organizing Webinars in series of Guest Lectures on ICT
4. Conducted pre-placement training for final year students & organizing campus drive
5. Organizing NSS annual camp & conducted extension programs
6. Conducting Value added programs - Tally, Practical English & Life Skills